

# NKANDLA LOCAL MUNICIPALITY

NKANDLA MUNICIPALITY, PRIVATE BAG X161, NKANDLA 3855

LOT 292 MAREE ROAD, NKANDLA 3855



---

## MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

---

2021/2022  
MFMA SECTION 72(1)

# Table of Contents

## CHAPTER 1

1. MAYORS REPORT .....	4
2. GLOSSARY .....	7
3. Introduction .....	9
3.1 Purpose.....	9
3.2 Background .....	9
4. Executive Summary .....	11
5. Operating Revenue.....	11
3.1. Property rates .....	11
3.2. Service charges – electricity revenue .....	12
3.3. Service charges – refuse revenue .....	12
3.4. Rental of facilities and equipment.....	12
3.5. Interest earned on External investments .....	12
3.6. Interest earned on Long outstanding debtors.....	12
3.7. Fines, Penalties and Forfeits .....	12
3.8. Licences and permits .....	12
3.9. Transfers and subsidies.....	12
3.10 Other revenue.....	13
6. Operating Expenditure .....	13
4.1. Employee related costs.....	13
4.2. Remuneration of councillors .....	13
4.3. Debt impairment .....	13
4.4. Depreciation and asset impairment .....	13
4.5. Bulk purchases .....	13
4.6. Other Materials - Repairs and maintenance .....	13
4.7. Contracted Services .....	14
4.8. Transfer and subsidies .....	14
4.9. Other expenditure .....	14
7. Cash Flow statement.....	14
7.1 Property rates .....	15
7.2 Service charges – electricity revenue.....	15
7.3 Service charges – refuse revenue .....	15
7.4 Rental of facilities and equipment .....	15
7.5 Transfers and subsidies. ....	16
7.6 Employee related costs.....	16
7.7 Remuneration of Councillors .....	16
7.8 Debt impairment .....	16
7.9 Depreciation and asset impairment .....	16
7.10 Bulk purchases .....	16
7.11 Other Materials – repairs and maintenance .....	16
7.12 Contracted Service .....	17
7.13 Other expenditure .....	17
8. Debtors Age Analysis .....	<b>18</b>
9. Aged creditors.....	<b>20</b>
10. Grants and subsidies transferred .....	20
11. Supporting Documents –C Schedules.....	23
11.1 Supply Chain Management (Deviations) .....	23

## CHAPTER 2

Organizational performance page .....	25
Individual performane .....	25
Institutional Development .....	26
Overall performance on departments .....	40
Comparison on performance .....	41
Conclusion .....	42

## **1. MAYORS REPORT**

**Speech by his worship the mayor of Nkandla Municipality Cllr. MB Biyela during the tabling of the municipal Mid-Year Budget and Performance Assessment Report.**

**20 JANUARY 2022**

**Honourable Speaker Cllr SO Sibiyi  
Honourable Deputy Mayor Cllr NFJ NZUZA  
Honourable Members of the Executive Committee  
Honourable Members of the Municipal Council  
Members of the Mayoral Committees for Finance  
Traditional Leaders  
Municipal Manager  
All Heads of Departments and all managers  
Chairpersons of Public Accounts committee  
Chairperson of Audit committee  
The Auditor-General in KZN  
The People of Nkandla**

Honourable Speaker, we have come and found a solid foundation upon which, we shall continue to build this Municipality as we present the midyear performance assessment of the Municipality as mandated by the Municipal Finance Management Act Section 72(1) of the Local Government: *Municipal Finance Management Act, 56 of 2004 (MFMA)*, which state that the performance of the Municipality during the first half of the financial year, must be tabled in the Municipal Council as the Mid- year Report of the Municipality. Our performance is in line with the dictates of the Constitutional, Legal and Policy Mandates that underpin the function of the local government.

All our hands must be on deck.

We are the municipality at work. This is evident in our proclivity to advocate for short term solutions at the expense of the future sustainability. We must be able to strike a fine balance between short term deliverables and ensuring that our Municipality is on par with sustainable development targets for the benefit of future generations.

In the spirit of a participatory democracy, we must continue to have a long dialogue that will assist us to address the immediate needs of our people without compromising their future.

Two months ago when I was sworn in as the Mayor, I promised that I will work to uplift the local business people. I wish to reassure you of that commitment. We will spend the next six months working very closely with business and civil society to produce the kind of Nkandla that our people are yearning for. We must align our goals with the expectations and the desires of our people.

Job creation is our top priority. I have heard that KZN department of Agriculture has revived their mission to resuscitate Ntingwe Tea Estate.

### **STRENGTHENING INTERNATIONAL PARTNERSHIP**

Honourable Speaker, as you know this municipality has a long-standing international relations with India Embassy. We have to strengthen our relationship with India embassy. This is as part of our strategic aim to

facilitate international engagement to forge technical and economic cooperation. I would want us to further partner with other embassies.

## **NATIONAL ECONOMIC OUTLOOK**

### **Honourable Speaker**

2021 was the year in which the bad news about the economy outweighed the good news. Consequently, SA's GDP growth rate too often found itself in negative territory during the year.

Growth forecasts for the world economy in 2021 have also stabilized, although downside risks still exist. Global financial markets have finished the year on a high note as the immediate risks of a US-China trade conflict and uncertainties around COVID 19 have receded. Growth in Sub-Saharan Africa is expected to average about 3.5 percent next year. Nonetheless, SA's domestic economic outlook for 2022 remains a tough and sombre one, with poor growth prospects.

Economic growth forecasts are being reduced all round. Indeed, but some economists believe that the SA economy may well swing into a positive direction.

## **MID-YEAR PERFORMANCE REVIEW**

### **Honourable Speaker**

We are proud to say that even in these difficult times our Municipality budget continues to be a catalyst for radical social and economic transformation for Nkandla.

The municipality has made progress in implementing the budget priorities outlined in the Main Appropriation speech of June 2021. I will briefly comment on some of the developments.

I will now provide an overview of progress made against the key commitments in the 2021/2022 Main /Annual budget.

### **Expenditure outcome**

Municipality spent 41, 30 % which equates to R80.7 million of the budget as at 31 December 2021.

## **BUDGET REPRIORITISATION AND FISCAL CONSOLIDATION**

### **Improving revenue collection**

The municipal revenue is comprised of three components, that is, equitable share; conditional grants and own revenue.

It is important to note that for the purpose of the Mid-Year Budget Assessment we did not receive additional funding from national government.

We have collected approximately R40.9 million in Own Revenue as at 31 December 2021 against the annual target of R81.9 million for the 2021/22 financial year. This indicates a reasonable collection rate of 50%.

We are however optimistic that this Own Revenue target remains within reach.

As part of the review of the Revenue Enhancement Policy, we are exploring the possibilities of investment and retention strategy.

## **PAYMENT OF INVOICES**

Honourable Speaker,

Our efforts of mainstreaming local SMMEs and Cooperatives in the economy will not yield the desired result if suppliers are not paid, on time, for services rendered.

While the attempts are being made comply with the treasury policy for paying suppliers within 30 days of receipt of valid invoices but the municipality still experience challenges due to the high volume of payment certificates and too many signatories in the payment cycle value chain.

The budget and treasury has developed a payment process flow that advocates for a lesser number of days from the traditional 30 days without compromising basic controls. Fruitless and wasteful expenditure in terms interests and penalties incurred for late payments will no longer be tolerated and those responsible will have to pay it from their own pockets.

We will continue to work harder to ensure that all these priority programmes are implemented effectively, delivered on time and within the fiscal capacity of the Municipality

## **FINANCIAL GOVERNANCE**

Irregular; fruitless and wasteful as well as unauthorised expenditure

Honourable Speaker,

Allocated budgets should be used prudently and accounted for in line with all legislative prescripts.

The MPAC has finalised their investigations on irregular expenditure and is a step in the right direction as the outcomes of investigations detail appropriate action that need to be taken.

The committee on a financial misconduct has been established and it must perform its function.

The root causes for repeated audit findings need urgent attention by the Municipality and improvement by putting the key controls and addressing risk areas;

## **Conclusion**

To staff in Budget and treasury and also Finance portfolio Committee and Executive Committee, thank you very much for your support throughout the process of implementing 2021/2022 budget.

Many thanks to all Honourable Members of different Portfolio Committees and all Councillors.

Honourable Speaker, I now have the honour to table:

The Mid-year and performance assessment report for 2021/2022;

The Municipal Mid- year performance assessment for 2021/2022 that we prepared to communicate the decisions of the Council for your kind consideration in preparation for the adjustments budget.

## **I Thank You**

## 2. GLOSSARY

**Adjustments budget** – Prescribed in section 28 of the MFMA. The formal means by which a municipality may revise its annual budget during the year.

**Allocations** – Money received from Provincial or National Government or other municipalities.

**Budget** – The financial plan of the Municipality.

**Budget related policy** – Policy of a municipality affecting or affected by the budget, examples include tariff policy, rates policy and credit control and debt collection policy.

**Capital expenditure** - Spending on assets such as land, buildings and machinery. Any capital expenditure must be reflected as an asset on the Municipality's balance sheet.

**Cash flow statement** – A statement showing when actual cash will be received and spent by the Municipality. Cash payments do not always coincide with budgeted expenditure timings. For example, when an invoice is received by the Municipality it is shown as expenditure in the month it is received, even though it may not be paid in the same period.

**DORA** – Division of Revenue Act. Annual legislation that shows the total allocations made by national to provincial and local government.

**Equitable share** – A general grant paid to municipalities. It is predominantly targeted to help with free basic services.

**Fruitless and wasteful expenditure** – Expenditure that was made in vain and would have been avoided had reasonable care been exercised.

**GFS** – Government Finance Statistics. An internationally recognised classification system that facilitates like for like comparison between municipalities.

**GRAP** – Generally Recognised Accounting Practice. The new standard for municipal accounting.

**IDP** – Integrated Development Plan. The main strategic planning document of the Municipality

**MBRR** – Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations April 2009

**MFMA** – The Municipal Finance Management Act – No. 56 of 2003. The principle piece of legislation relating to municipal financial management.

**MTREF** – Medium Term Revenue and Expenditure Framework. A medium term financial plan, usually 3 years, based on a fixed first year and indicative further two years budget allocations. Also includes details of the previous and current years' financial position.

**Operating expenditure** – Spending on the day to day expenses of the Municipality such as salaries and wages.

**Rates** – Local Government tax based on the assessed value of a property. To determine the rates payable, the assessed rateable value is multiplied by the rate in the rand.<sup>4</sup>

**SDBIP** – Service Delivery and Budget Implementation Plan. A detailed plan comprising quarterly performance targets and monthly budget estimates.

**Strategic objectives** – The main priorities of the Municipality as set out in the IDP. Budgeted spending must contribute towards the achievement of the strategic objectives.

**Unauthorised expenditure** – Generally, spending without, or in excess of, an approved budget.

**Virement** – A transfer of budget.

**Virement policy** - The policy that sets out the rules for budget transfers. Virements are normally allowed within a vote. Transfers between votes must be agreed by Council through an Adjustments Budget.

**Vote** – One of the main segments of the budget

#### **Legislative Framework**

This report has been prepared in terms of the following enabling legislation.

#### **The Municipal Finance Management Act – No. 56 of 2003**

Section 72 -Mid-year budget and performance assessment.

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

#### **Legislative Framework**

This report has been prepared in terms of the following enabling legislations.

#### **The Municipal Finance Management Act – No. 56 of 2003**

Section 72 -Mid-year budget and performance assessment.

**Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations**

Section 41 (1) (a) of the Municipal Systems Act 32 of 2000



### 3. Introduction

#### 3.1 Purpose

To comply with section 72(1) of the Municipal Finance Management Act (MFMA), submission of a report in a prescribed format by Accounting Officer to the Executive Mayor on or before 25 January each year.

#### 3.2 Background

The mid - year assessment aims at the:

- a) *Assessment of the performance of the municipality during the first half of the financial year, taking into account-*
  - (i) *the monthly statements referred to in section 71 for the first half of the financial year;*
  - (ii) *the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;*
  - (iii) *the past year's annual report, and progress on resolving problems identified in the annual report; and*
  - (iv) *the performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities; and*
- b) *submit a report on such assessment to-*
  - (i) *the mayor of the municipality;*
  - (ii) *the National Treasury; and (iii) the relevant provincial treasury.*

*Thereafter, the mayor must in terms of Section 54. (1)-*

- (a) *consider the report;*
- (b) *check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;*
- (c) *consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of the council following approval of an adjustments budget;*
- (d) *issue any appropriate instructions to the accounting officer to ensure-*
  - (i) *that the budget is implemented in accordance with the service delivery and budget implementation plan; and*
  - (ii) *that spending of funds and revenue collection proceed in accordance with the budget;*
- (e) *identify any financial problems facing the municipality including any emerging or impending financial problems; and*
- (f) *Submit the report to the council by 31 January of each year.*

The report has been prepared in terms of the following legislative framework:

- (i) Section 72. (1), Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) (hereinafter referred to as the MFMA).
- (ii) Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) (Chapter 6 and Sections 16 and 26 of Chapters 4 and 5, respectively), as read with the Local Government: Municipal Systems Amendment Act, 2003 (Act 44 of 2003).

In terms of Section 54(1)(f) of the Municipal Finance Management Act, Act No.56 of 2003 (MFMA) requires the Mayor to submit the Mid-Year Budget and Performance Assessment Report in terms of Section 72 of the MFMA to Council by 31 January of each year while Regulation 23(1) of the Municipal Budget and Reporting Regulations (MBRR) states that the Adjustments Budget may be tabled any time after the Mid-Year Budget and Performance Assessment Report but not later than 28 February of the current year.

## 4. Executive Summary

The following table provides a summary of the municipality's performance on the Capital and Operational budget as at 31 December 2021:

**KZN286 Nkandla - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December**

Description	Ref	2020/21		Budget Year 2021/22						
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>Revenue By Source</b>										
Property rates		49,094	55,000	-	4,513	27,080	27,500	(420)	-2%	55,000
Service charges - electricity revenue		13,021	19,500	-	710	4,391	9,750	(5,359)	-55%	19,500
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		1,224	1,500	-	111	648	750	(102)	-14%	1,500
Rental of facilities and equipment		1,224	1,500	-	95	693	750	(57)	-8%	1,500
Interest earned - external investments		1,280	1,800	-	-	23	900	(877)	-97%	1,800
Interest earned - outstanding debtors		1,526	1,600	-	137	870	800	70	9%	1,600
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		215	30	-	29	29	15	14	90%	30
Licences and permits		295	170	-	2	83	85	(2)	-2%	170
Agency services		-	-	-	-	-	-	-	-	-
Transfers and subsidies		129,426	113,870	-	35,272	80,108	56,935	23,173	41%	113,870
Other revenue		190	800	-	1	2,005	400	1,605	401%	800
Gains		508	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>198,002</b>	<b>195,770</b>	<b>-</b>	<b>40,870</b>	<b>115,929</b>	<b>97,885</b>	<b>18,044</b>	<b>18%</b>	<b>195,770</b>
<b>Expenditure By Type</b>										
Employee related costs		58,709	64,371	-	6,339	35,506	32,185	3,320	10%	64,371
Remuneration of councillors		9,490	10,169	-	812	4,051	5,085	(1,034)	-20%	10,169
Debt impairment		4,633	2,000	-	-	137	1,000	(863)	-86%	2,000
Depreciation & asset impairment		20,948	18,000	-	-	-	9,000	(9,000)	-100%	18,000
Finance charges		444	-	-	-	0	-	0	#DIV/0!	-
Bulk purchases - electricity		13,945	13,000	-	-	-	6,500	(6,500)	-100%	13,000
Inventory consumed		4,903	8,895	-	317	4,194	4,448	(254)	-6%	8,895
Contracted services		51,471	36,057	-	117	5,876	18,029	(12,153)	-67%	36,057
Transfers and subsidies		939	3,100	-	-	-	1,550	(1,550)	-100%	3,100
Other expenditure		27,841	39,910	-	6,011	30,970	19,955	11,015	55%	39,910
Losses		-	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>193,322</b>	<b>195,502</b>	<b>-</b>	<b>13,596</b>	<b>80,733</b>	<b>97,751</b>	<b>(17,018)</b>	<b>-17%</b>	<b>195,502</b>
<b>Surplus/(Deficit)</b>		<b>4,680</b>	<b>268</b>	<b>-</b>	<b>27,274</b>	<b>35,196</b>	<b>134</b>	<b>35,062</b>	<b>0</b>	<b>268</b>
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		22,510	29,956	-	-	-	-	-	-	29,956
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>27,190</b>	<b>30,224</b>	<b>-</b>	<b>27,274</b>	<b>35,196</b>	<b>134</b>			<b>30,224</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>27,190</b>	<b>30,224</b>	<b>-</b>	<b>27,274</b>	<b>35,196</b>	<b>134</b>			<b>30,224</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>27,190</b>	<b>30,224</b>	<b>-</b>	<b>27,274</b>	<b>35,196</b>	<b>134</b>			<b>30,224</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>27,190</b>	<b>30,224</b>	<b>-</b>	<b>27,274</b>	<b>35,196</b>	<b>134</b>			<b>30,224</b>

## 5. Operating Revenue

### 3.1. Property rates

There is negative variance of 2 % on property rates billed at the end of December 2021. The variance is immaterial since the municipality considers all variance less than 10% to be immaterial, the existing internal controls must be closely monitored.

### **3.2. Service charges – electricity revenue**

The organisations where we mainly receive electricity income are battling and not operating at full capacity and therefore affecting our electricity revenue. The outbreak of Covid-19 pandemic has had a disastrous impact on the South African economy and municipalities were not spared. The loss of revenue generated from electricity is also attributed to several factors such as consistent electricity tempering, distribution losses, the impact of Covid-19 and looting that impacted the town. The service charges electricity revenue will therefore be reviewed during the adjustments budget process.

### **3.3. Service charges – refuse revenue**

There is a negative variance of -14 % on refuse revenue as at 31 December 2021. The budgeted amount will be reviewed and adjusted accordingly during adjustment budget process.

### **3.4. Rental of facilities and equipment**

Revenue from rental of facilities and equipment at the end of December 2021 shows a negative -8 % when compared to budgeted amount.

### **3.5. Interest earned on External investments**

The actual interest generated at the end December 2021 is below the budgeted year to date interest by negative -97%. Interest is mainly derived from temporary investment of grants received. The declining economy has had a negative impact on interest rates since South African Reserve Bank has dropped interest rates. Disinvestments by the municipality has also increased.

### **3.6. Interest earned on Long outstanding debtors**

The actual interest generated at the end of December 2021 is more than the budgeted year to date interest by 9%.

### **3.7. Fines, Penalties and Forfeits**

Fines, Penalties and Forfeits has generated revenue of 90% more than the anticipated revenue as at 31 December 2021. The municipality derives income from the issue of traffic fines and charges penalties for illegal electricity connections. The traffic department issuing traffic fines is fully operational and this impacts positively on the revenue from traffic fines. The performance must be reviewed during the adjustments budget process.

### **3.8. Licences and permits**

The revenue from licences and permits is mainly derived from licences issued to businesses licences, taxi permits, and learners and drivers licences issued. There is a negative variance of 2% on licences and permits at the end of December 2021.

### **3.9. Transfers and subsidies**

The transfers recognized relate to grants revenue which comprises of conditional and unconditional grant such as equitable share. Equitable share is the main grant and is unconditional; therefore, as it is immediately recognised as revenue on receipt irrespective of how much is spent. The conditional grants are recognised as revenue as funds are spent.

### **3.10 Other revenue**

There is a positive variance on other revenue of 292 % at the end of December 2021 compared to what was expected as per the budget. Other revenue include revenue generated from sale of tender documents, sale land, clearance certificates, etc. The variance is the result of vat refund which has been reported on other revenue.

## **6. Operating Expenditure**

### **4.1. Employee related costs**

There is variance of 10% on employee related costs compared to what was expected as per the budget. Therefore, the expenditure appears to be in-line with the budget and the existing controls will be monitored to ensure adherence to budgeted expenditure.

### **4.2. Remuneration of councillors**

There is a variance of -20% on remuneration of councillors compared to what was budgeted. Therefore, the expenditure appears to be in-line with the budget and the existing controls will be monitored to ensure adherence to the approved budget.

### **4.3. Debt impairment**

The municipality has no variance on debt impairment. The existing internal controls will be adhered monitored accordingly.

### **4.4. Depreciation and asset impairment**

There is no variance for depreciation between the amount budgeted and the actual amount recognised. Therefore, the expenditure appears to be in-line with the budget and the existing controls will be monitored to ensure adherence to them and that the consistence is maintained between budget and actual.

### **4.5. Bulk purchases**

There is a variance of 78% for Bulk purchases above budget at the end of December 2021. The consumption is expected to decrease as spring season begins in December. The increase of electricity consumption also impacts on the charge tariff which increases the YTD expenditure.

### **4.6. Other Materials - Repairs and maintenance**

There is a variance of -6 % on repairs and maintenance. The budget for repairs and maintenance was mainly for repairs on buildings and vehicles. The municipality has embarked on maintaining its infrastructure through repairs and maintenance. The existing internal controls will be monitored closely to ensure that the municipal spending on this line item is maintained.

#### 4.7. Contracted Services

The municipality considers all variances of 10% or less to be immaterial. There is a negative variance of -67% on contracted services less than the budget at the end of December 2021. The existing internal controls will be monitored closely to ensure that the municipal spending on this line item is maintained.

#### 4.8. Transfer and subsidies

Transfers and subsidies are mainly free basic electricity to indigent customers and study bursaries. The expenditure is informed by the number of qualifying indigent customers. The expenditure therefore fluctuates from year to year. The actual expenditure will be reviewed during adjustment budget process and if there are any necessary adjustments, the adjustment budget will be revised accordingly.

#### 4.9. Other expenditure

There is a variance of positive 193% at the end of December 2021 on other expenditure compared to YTD budgeted expenditure. This indicates that the municipality has over expended on items that fall under the other expenditure which must be considered during the adjustment budget process to prevent unauthorised expenditure.

### 7. Cash Flow statement

KZN286 Nkandla - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	Budget Year 2021/22								
		2020/21 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>										
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>										
<b>Receipts</b>										
Property rates		38,897	47,300	-	2,038	47,599	23,650	23,949	101%	47,300
Service charges		14,214	18,060	-	671	6,418	9,030	(2,612)	-29%	18,060
Other revenue		1,506	8,976	-	204	344	4,488	(4,144)	-92%	8,976
Transfers and Subsidies - Operational		124,299	113,870	-	44,561	119,569	56,935	62,634	110%	113,870
Transfers and Subsidies - Capital		21,452	29,956	-	-	19,170	14,978	4,192	28%	29,956
Interest		1,280	3,080	-	-	-	1,540	(1,540)	-100%	3,080
Dividends		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Suppliers and employees		(195,247)	(172,484)	-	(35,150)	(120,285)	(86,242)	34,043	-39%	(172,484)
Finance charges		-	-	-	-	-	-	-	-	-
Transfers and Grants		-	(3,100)	-	-	-	-	-	-	(3,100)
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>6,400</b>	<b>45,658</b>	<b>-</b>	<b>12,324</b>	<b>72,816</b>	<b>24,379</b>	<b>(48,437)</b>	<b>-199%</b>	<b>45,658</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>										
<b>Receipts</b>										
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Capital assets		29,246	(46,700)	-	(2,529)	(19,170)	(23,350)	(4,180)	18%	(46,700)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>29,246</b>	<b>(46,700)</b>	<b>-</b>	<b>(2,529)</b>	<b>(19,170)</b>	<b>(23,350)</b>	<b>(4,180)</b>	<b>18%</b>	<b>(46,700)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>										
<b>Receipts</b>										
Short term loans		-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-
<b>Payments</b>										
Repayment of borrowing		-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>35,646</b>	<b>(1,043)</b>	<b>-</b>	<b>9,795</b>	<b>53,646</b>	<b>1,029</b>			<b>(1,043)</b>
Cash/cash equivalents at beginning:		21,058	21,058	21,058		13,257	21,058			13,257
Cash/cash equivalents at month/year end:		56,703	20,015	21,058		66,903	22,086			12,215

### **7.1 Property rates**

The 2019/20 Audited figures for the *Property rates* show that the municipality had collected a total amount of R49 million against a budget of R48.3 million. In 2020/21 the municipality has budgeted to generate R55 million from the Property rates and as at 31 December 2021 the municipality has collected R47.6 million against a YTD budget of R27.5 million (using a straight line budget method) There is a positive variance of 73% on property rates billed against a YTD budget of R27.5 million. This can be attributed to either the collection of prior debts or the efficient implementation of credit control and debt collection policy. Property rates will therefore be considered for adjustment during the adjustments budget process.

### **7.2 Service charges – electricity revenue**

The service charges electricity revenue is one of the trading services for the municipality which is expected to either generate profit or to at least break-even (sustain itself). The service charges electricity revenue has generated R13 million in 2020/21 whilst the Bulk purchases expended was R14 million. Repairs and maintenance on Electricity Infrastructure alone amounted to R6 million in 2020/21. The employee related costs – electricity was approximately R2.3 million.

The municipality has budgeted R19.5 million in the 2021/22 financial year. The municipality has generated R6.2 million as at 31 December 2021. There is a negative variance of 36 % against a YTD budget of R9.8 million (using a straight-line projection budget method).

This could be attributed to several factors such as consistent electricity tempering, distribution losses, the impact of Covid-19 and looting that impacted the town. The service charges electricity revenue will therefore be reviewed during the adjustments budget process.

### **7.3 Service charges – refuse revenue**

The municipality has budgeted R1.5 million for Service charges- refuse revenue. The municipality has generated R204 000 as at 31 December 2021. There is a negative variance of 73% on refuse revenue at the end of December 2021 against a YTD budget of R750 000 (using a straight-line projection budget method).The amount will be reviewed during adjustments budget preparation process and be adjusted accordingly.

### **7.4 Rental of facilities and equipment**

The municipality has budgeted R1.5 million for Rental of facilities and equipment. The municipality has generated R204 000 as at 31 December 2021. There is a negative variance of 54% on Rental of facilities and equipment revenue at the end of December 2021 against a YTD budget of R750 000 (using a straight-line projection budget method). The amount will be reviewed during adjustments budget preparation process and be adjusted accordingly.

### **7.5 Transfers and subsidies.**

The transfers recognised relate to grants and transfers recognised as revenue, which comprises of conditional and unconditional grants. Equitable share is the largest of all unconditional grants and it was received and immediately recognised as revenue irrespective of how much was spent. The municipality receives its allocation according to the gazetted payment schedule and therefore the *straight-line projection budget method* does not apply. The municipality has received 75.8% of its allocation for the 2021/22.

### **7.6 Employee related costs**

There is a significant variance of -18% on employee related costs compared to what was expected as per the budget. This can be attributed error on the financial system not reflecting the correct amount of employee related cost for the month of December 2020. The error will be investigated with the assistance of the system vendor and corrected. The corrected amount will be reflected on the following months monthly reports.

### **7.7 Remuneration of Councillors**

There is a significant variance of -18% on remuneration of Councilors compared to what was expected as per the budget. This can be attributed error on the financial system not reflecting the correct amount of remuneration of Councilors for the month of December 2020. The error will be investigated with the assistance of the system vendor and corrected. The corrected amount will be reflected on the following months monthly reports.

### **7.8 Debt impairment**

The is a variance of 100% on the debt impairment expenditure. Currently the municipality does not recognize debt impairment on a monthly basis but only at year end. This therefore results in the variance of 100%.

### **7.9 Depreciation and asset impairment**

There is a variance of 100% for depreciation between the amount budgeted and the actual amount recognised. The system does not reflect the amount for depreciation which is an indication of the error. The errors on the system will be investigated and corrective action taken. The corrected amount for depreciation will be reflected on the following months monthly reports.

### **7.10 Bulk purchases**

There is variance of -79% for Bulk purchases above budget at the end of December 2020. The first and second quarter of the financial year is winter and spring season respectively and therefore electricity consumption start on high rate and reduces gradually towards December and March. The system does not reflect the correct amount for bulk electricity and the system error will be corrected and the following monthly reports will reflect the correct amount.

### **7.11 Other Materials – repairs and maintenance**

There is a variance of 47% on repairs and maintenance below the budget which can be interpreted as good or bad depending on the circumstances. The budget for repairs and maintenance was mainly for repairs on buildings and vehicles. The municipality has started spending on repair and maintenance and will improve as the financial progresses.



### **7.12 Contracted Service**

There is a variance of -61% on contracted services above budget at the end of December 2020. There are also misallocations in this line items which relates to other expenditures and were mistakenly captured as contracted services. The municipality will review the vote to identify misallocation and correcting journals processed.

### **7.13 Other expenditure**

There is a significant variance of negative -50% on other expenditure compared to what was budgeted. There is a correlation of misallocation between Contracted services and other expenditure. The two-line items will be reviewed and adjusted accordingly during the adjustments budget process.

8. Debtors Age Analysis

**Kwazulu-Natal: Nkandla(KZN286) - Table Debtors Age Analysis \_ 30 June 2021**

Description									
Debtors Age Analysis R thousands	0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days +	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total -
Details	R 000	R 000	R 000	R 000	R 000	R 000	R 000	R 000	R 000
Debtors Age Analysis By Customer Group									-
Organs of State	1,542	1,394	1,405	19,006					23,347
Commercial	875	493	391	4,306	-	-	-	-	6,066
Households	281	245	137	13,774	-	-	-	-	14,437
Other	168	124	118	8,923					9,332
Less: Allowance for debt Impairment									(21,806)
<b>Total By Customer Group</b>	<b>2,866</b>	<b>2,255</b>	<b>2,051</b>	<b>46,009</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,375</b>

**KZN286 Nkandla - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December**

Description	NT Code	Budget Year 2021/22										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	484	310	462	(110)	96	33	126	1,390	2,791	1,535	-	-	
Receivables from Non-exchange Transactions - Property Rates	1400	2,440	(7,871)	(24,440)	1,145	4,247	4,249	8,312	20,397	8,479	38,350	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-	
Receivables from Exchange Transactions - Waste Management	1600	118	110	97	96	94	95	586	6,744	7,940	7,615	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	92	78	69	64	63	45	203	1,433	2,047	1,807	-	-	
Interest on Arrear Debtor Accounts	1810	137	129	130	150	127	123	763	8,234	9,793	9,397	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	-	-	-	-	-	-	(18)	24	6	6	-	-	
<b>Total By Income Source</b>	<b>2000</b>	<b>3,270</b>	<b>(7,244)</b>	<b>(23,681)</b>	<b>1,345</b>	<b>4,626</b>	<b>4,545</b>	<b>9,973</b>	<b>38,221</b>	<b>31,055</b>	<b>58,711</b>	<b>-</b>	<b>-</b>	
<b>2020/21 - totals only</b>														
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	2,011	(8,143)	(24,605)	1,306	3,788	3,736	5,712	9,753	(6,441)	24,297	-	-	
Commercial	2300	643	340	164	140	108	108	665	3,821	5,987	4,841	-	-	
Households	2400	212	205	203	198	197	196	1,162	11,728	14,100	13,481	-	-	
Other	2500	404	355	557	(299)	533	505	2,434	12,919	17,408	16,092	-	-	
<b>Total By Customer Group</b>	<b>2600</b>	<b>3,270</b>	<b>(7,244)</b>	<b>(23,681)</b>	<b>1,345</b>	<b>4,626</b>	<b>4,545</b>	<b>9,973</b>	<b>38,221</b>	<b>31,055</b>	<b>58,711</b>	<b>-</b>	<b>-</b>	

## 9. Aged creditors

KZN286 Nkandla - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description R thousands	NT Code	Budget Year 2021/22									Total	Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year			
<b>Creditors Age Analysis By Customer Type</b>												
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	3,264	2,519	10,057	1,021	(282)	(54)	857	188	17,571	17,571	
Auditor General	0800	-	-	-	-	-	-	(448)	455	7	7	
Other	0900	3,414	3,626	11,155	3,230	(5,970)	(5,931)	(1,536)	2,831	10,819	10,819	
<b>Total By Customer Type</b>	<b>1000</b>	<b>6,678</b>	<b>6,145</b>	<b>21,212</b>	<b>4,251</b>	<b>(6,252)</b>	<b>(5,984)</b>	<b>(1,127)</b>	<b>3,474</b>	<b>28,397</b>	<b>28,397</b>	

### 9.1 Trade and other payables

Trade payables other payables as of 30 June 2021 were as follows:

Trade creditors	R15,028,644
Payments received in advance	R652,941
Other payables	R452,725
Accrued leave pay	R5,625,677
Accrued bonus	R1,263,459
Retentions	R2,265,102
<b>Total</b>	<b>R25,288,548</b>

Trade creditors as at 31 December 2021 amounted to R28,397 036 and has increased by R13,368 392 when compared to R15 028 644 reported on 30 June 2021.

## 10. Grants and subsidies transferred

Monthly Budget Statement - Conditional Grants Transferred for period ending (M06) 31 December 2021									
Description R thousand	Ref	2020/21	Budget year 2021/22					YTD Variance	YTD variance %
		Audited Outcome	Original Budget	Q2 Dec Actual	YTD Actual	YTD Budget			
<b>RECEIPTS:</b>									
Operating Transfers and Grants	1, 2	127,517	113,870	36,868	86,352	56,935	29,417	290%	
Local Government Equitable Share		120,473	105,809	35,270	79,357	52,905	26,453	50%	
Finance Management		2,800	2,650	-	2,650	1,325	1,325	100%	
EPWP Incentive		2,476	3,552	1,598	2,486	1,776	710	40%	
Provincialisation of libraries		1,542	935	-	935	468	468	100%	
Community library Service		226	924	-	924	462	462	0%	
<b>Total Operating Transfers and Grants</b>		<b>127,517</b>	<b>113,870</b>	<b>36,868</b>	<b>86,352</b>	<b>56,935</b>	<b>29,417</b>		
<b>Capital Transfers and Grants</b>		<b>30,427</b>	<b>29,956</b>	<b>7,389</b>	<b>21,447</b>	<b>14,978</b>	<b>9,496</b>	<b>117%</b>	
Municipal Infrastructure Grant (MIG)		22,427	23,929	5,889	19,947	11,965	7,983	67%	
Integrated National Electrification Programme		8,000	6,027	1,500	1,500	3,014	1,514	50%	
<b>Total Capital Transfers and Grants</b>		<b>30,427</b>	<b>29,956</b>	<b>7,389</b>	<b>21,447</b>	<b>14,978</b>	<b>9,496</b>	<b>0</b>	
<b>TOTAL RECEIPTS OF TRANSFERS &amp; GRANTS</b>		<b>157,944</b>	<b>143,826</b>	<b>44,257</b>	<b>107,799</b>	<b>71,913</b>	<b>38,913</b>		

### **10.1 Local Government Equitable Share**

The municipality has received both tranches of the equitable share due as at 31 December 2021. The third and final trench of R26.4 million will be received in received March 2022.

### **10.2 Finance Management**

The municipality was allocated R2.6 million for FMG and the whole amount has been received.

### **10.3 EPWP Incentive**

The municipality was allocated R3.6 million for EPWP grant and R2.6 million has been received as at 31 December 2021.

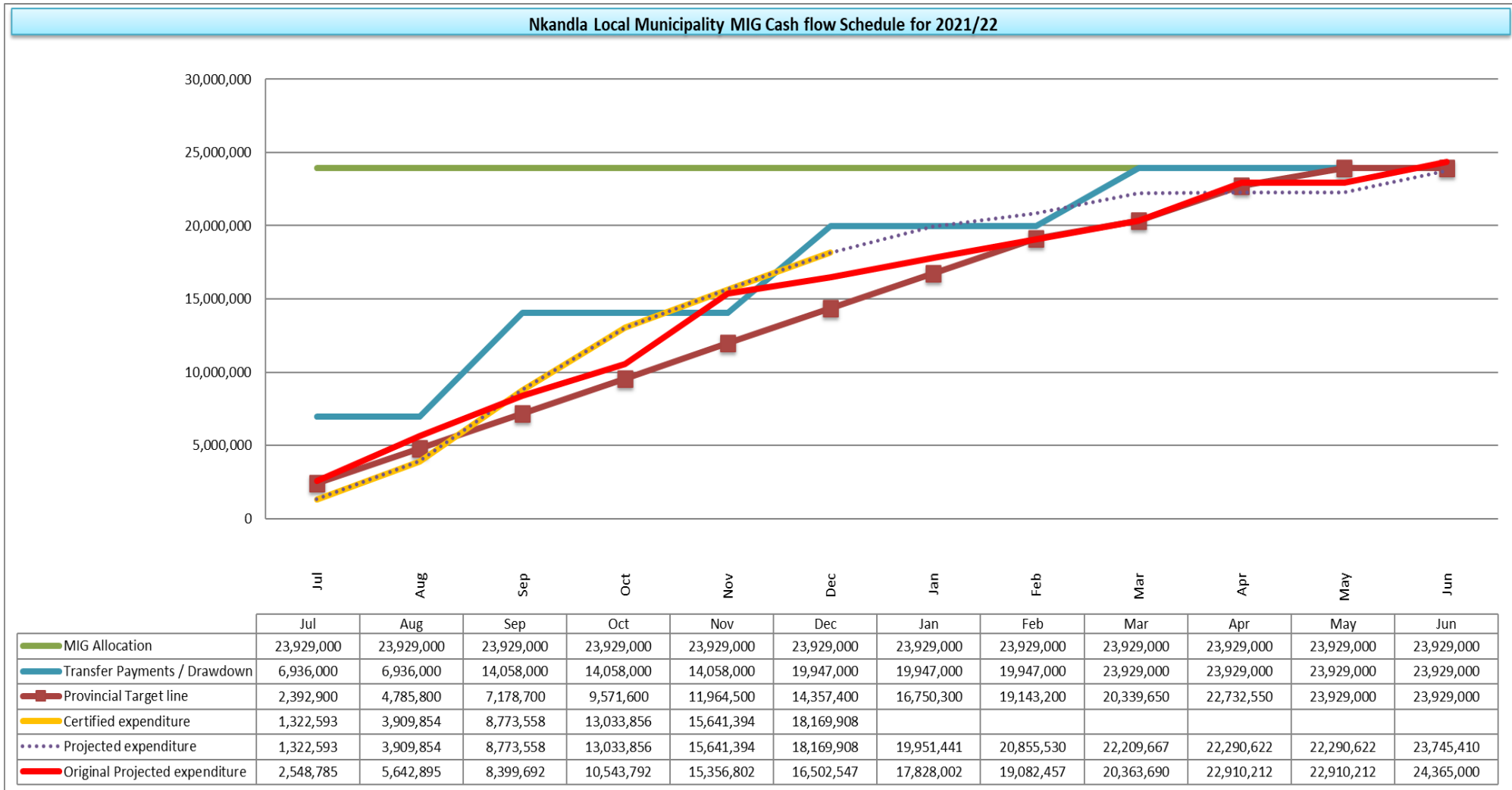
### **10.4 Provincialisation of libraries and Community library Service**

The municipality was allocated R1.9 million for the grant and the whole amount has been received.

### **10.5 Municipal Infrastructure Grant (MIG)**

The municipality was allocated R23.9 million for MIG and R19.9 million has been received as at 31 December 2021. The municipality has recorded a total expenditure of R18.2 million (76.2%) of the total allocation as at 31 December 2021.

## 10.6MIG Cash Flow schedule for 2021/22



## **11. Supporting Documents –C Schedules**

### **11.1 Supply Chain Management (Deviations)**

Government Gazette No. 27636 Municipal Supply Chain Management of 30 May 2005 Regulation No. 36(2), state as follows.

Deviation from, and ratification of minor breaches of procurement processes

(a) The accounting officer may –

(i) Dispense with the official procurement processes established by this policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

(1) In an emergency;

(2) If such goods or services are produced or available from a single provider only;

(3) For the acquisition of special works of art or historical objects where specifications are difficult to compile;

(4) Acquisition of animals for zoos and/or nature and game reserves; or

(5) In any other exceptional case where it is impractical or impossible to follow the official procurement processes; and

(ii) Ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.

(b) The accounting officer must record the reasons for any deviations in terms of subparagraphs (a)(i) and (ii) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.

(c) Subparagraph (b) does not apply to the procurement of goods and services contemplated in paragraph 11.3.1 of this policy.

Therefore, it is in line with the above policy extract that the six months Deviation Report for period ending of 31 December 2018 is submitted for noting.

The municipality did not have deviations in quarter 2.

#### **11.1.1 Supply Chain Management (SCM Activities)**

(a) Supply Chain Sub – Regulation 12 (d) (i) & (ii) and council's Supply Chain Management Policy provides for the procurement of goods, works and services estimated in excess of R200 000 (all applicable taxes included) through competitive bidding process and procurement of long term contracts.

(b) Supply Chain Sub – Regulation 12 (1) (b) and (c) and council's Supply Chain Management Policy provides for the procurement of goods, works and services estimated in excess of R2 000 up to R200 000 (all applicable taxes included) procured by way of quotations.

(c) The municipality has procured goods and services to the value of R26 million under the threshold of less than R200 000 as at 31 December 2021

##### **11.1.1.1 Irregular Expenditure**

No Irregular and Fruitless and wasteful Expenditure were incurred from (01 October 2021 to 31 December 2021).

#### **11.1.1.2 Publication of Tender Results**

Section 75(1) (f) of the Municipal Finance Management Act states that “The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value”.

The National Treasury has since prescribed the value as above R100,000.00. 1Attached as Annexure is the tenders and quotations awarded for the quarter under review.

#### **11.1.1.3 Logistics Management**

The Accounting Officer must implement an effective system of logistics management in order to provide for the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, transport management, vendor performance, and maintenance and contract administration. The municipality has stores whereby the purchase orders and consumables are issued to departments. The SCM Policy requires that quarterly stock takings be conducted.

#### **11.1.1.4 Disposal Management**

There were no disposals in the 2nd quarter of 2021/2022.

#### **11.1.1.5 Risk Management**

The following measures are in place to mitigate risk in the SCM process

- ✓ Officials involved in the SCM are made aware and have signed the SCM Code of Conduct.
- ✓ The service provider will be used to vet all Councillors and Official whether are directors of other businesses, including the EPWP employees which were not vetted in the last financial year.
- ✓ Checklists are in place to ensure that all applicable SCM requirements are adhered to.
- ✓ All the SCM Processes are centralized within the SCM Unit

#### **11.1.1.6 Contract Management**

The Contracts Register is updated every month, and the report is sent to Provincial Treasury after 6 months as per treasury requirement. The Contract Management Practitioner is responsible for specifications, compiling bid documents, compiling organisational service provider performance assessment, creating electronic and manual file, filing of all contracts, preparing Service Level Agreements (SLA's), updating expenditure on the contract register with the assistance of the Finance Intern. The practitioner operates under the supervision of the SCM Manager.



#### 11.1.1.7 Challenges and Constraints

- ✓ Submission of requisition with insufficient required documentation and requisitions that have ran over budget.
- ✓ User departments not availing themselves for bid specification meeting when requested.
- ✓ Insufficient information provided during specification e.g. budget.
- ✓ Insufficient filling space
- ✓ No printing machine for SCM to print official orders.
- ✓ Non availability of Legal services to assist with SLA, before signing.
- ✓ Failure of User department to identify project risk to compile risk register .
- ✓ Turnaround time for receiving and processing the requisition.

## **CHAPTER 2**

### **MUNICIPAL PERFORMOMANCE**

## CHAPTER 2

### 1 ORGANIZATIONAL PERFORMANCE MANAGEMENT

- The targets that were set on the Municipal IDP and SDBIP has been taken into consideration, weighted and evaluated.
- The key performance areas that were used are in accordance with the legislation and six National KPA has taken into consideration during mid-year review as per (organizational Performance Management starter pack Model September 2004) and National treasury circular no 13.
- Section 42 refers to Community involvement in PMS; this has been taken place through ward committees and advertisement on Municipal website.
- Steps to be taken to the targets not met are always taken into consideration and the action plan as a monitoring tool has been developed to monitor the implementation of those targets.

### 2. Individual Performance Management

- The Generic Performance Plans in the form of the SDBIP have been developed and the Personal Development Plans, which spells out areas of personal development as per the guidelines for section 54/56 employees have been taken in to consideration, and the individual competencies as per the performance Regulations in the Notice no 805 published on 01 August 2006 and local Governance regulations on appointment and conditions of employment of Senior Managers, Reg 21 of 17 January 2014 were considered.
- The Individual performance is conducted on quarterly bases on one to one and by panel as per the performance framework and as per signed Performance Agreement.

### 3. Development of the IDP Process Plan

The IDP, Budget and PMS Process was developed and tabled to EXCO and Council for approval during the first quarter.

#### b) Community Consultation / Public Participation

Public participation plays a pivotal role in the development of the IDP as it is legislative requirement that the community is consulted for developments within the Municipality.

#### c) Ward Committees

All Ward committee ceased to operate in October 2021 before the local Government elections and currently the Municipality council is in the process of electing ward committees.

#### 4. INSTITUTIONAL DEVELOPMENT

In order to promote accountability to the local community for the decisions made throughout the year by the municipality as per Section 121 (2)(c) of the Municipal Finance management Act read in conjunction with the Section 18(1)(d) of the Municipal Systems Act, the department has to ensure that the relevant governance structures exist and are functional.

##### CORPORATE SERVICES PORFOLIO COMMITTEE MEMBERS:

NO	NAME	POSITION	POLITICAL PARTY	NUMBER OF PORTFOLIO MEETINGS	NUMBER MEETINGS ATTENDED
1	Cllr NFJ Nzuz	Chairperson	IFP	1	1
2	Cllr SN Ngobese	Member	IFP	1	1
3	Cllr BT Dhlomo	Member	IFP	1	1
4	Cllr MBE Ntombela	Member	ANC	1	1
5	Cllr AE Ngubane	Member	EFF	1	1

##### BUDGET & TREASURY PORFOLIO COMMITTEE MEMBERS:

NO	NAME	POSITION	POLITICAL PARTY	NUMBER OF PORTFOLIO MEETINGS	NUMBER MEETINGS ATTENDED
1	Cllr MB Biyela	Mayor	IFP	1	1
2	Cllr NP Mahaye	Member	IFP	1	1
3	Cllr VS Ngonyama	Member	ANC	1	1
4.	Cllr SM Bhengu	Member	ANC	1	1
5	Cllr AE Ngubane	Member	EFF	1	1

##### TECHNICAL PORFOLIO COMMITTEE MEMBERS:

NO.	NAME AND SURNAME	DESIGNATION	POLITICAL PARTY	NO. OF PORTFOLIO MEETING	NO. MEETINGS ATTENDED
1	Cllr TB Ntombela	Chairperson	IFP	1	1
2	Cllr NP Mahaye	Member	IFP	1	1
3	Cllr LN Ngobese	Member	IFP	1	1
4	Cllr STP Ngubane	Member	ANC	1	1
5	Cllr SM Ngobese	Member	IFP	1	1
6	Cllr AE Ngubane	Member	EFF	1	1

##### COMMUNITY PORFOLIO COMMITTEE MEMBERS:

NO.	NAME AND SURNAME	DESIGNATION	POLITICAL PARTY	NO. OF PORTFOLIO MEETING	NO. MEETINGS ATTENDED
1	Deputy Mayor Cllr NFJ Nzuz	Chairperson	IFP	1	1
2	Cllr LB Manyoni	Member	IFP	1	1
3	Cllr JB Sithole	Member	IFP	1	1
4	Cllr XT Mdunge	Member	ANC	1	1
5	Cllr JB Ntuli	Member	ANC	1	1
6	Cllr AE Ngubane	Member	EFF	1	1

## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE(MPAC):

NO.	NAME AND SURNAME	DESIGNATION	POLITICAL PARTY	NO. OF PORTFOLIO MEETING	NO. MEETINGS ATTENDED
1	Cllr NP Magubane	Chairperson	IFP	1	1
2	Cllr PP Nkwanyana	Member	IFP	1	1
3	Cllr CL Jali	Member	IFP	1	1
4	Cllr BB Ndim	Member	ANC	1	1
5	Cllr AE Ngubane	Member	EFF	1	1

## NKANDLA MUNICIPALITY ORGANISATIONAL SDBIP 2021/22

IDP Alignment	National KPA	Strategic Objective	Strategy	Key Performance Indicator	Unit of measure	Vote Number	IDP 2021/2022											Total Annual Budget	RESPONSIBLE DEPARTMENT	Ward						
							QUARTER 1 PERFORMANCE			QUARTER 2 PERFORMANCE			POE REQUIRED	POE REQUIRED	Budget	Budget	Actual				Actual	Actual				
							Annual Target	Quarter 1	Budget	Quarter 1	Quarter 2	Budget											Quarter 2	Actual	Actual	Actual
							Jul - Sep Target	Jul - Sep Target	R	Actual Achievement	Reasons for Variances	Corrective Measures											Oct - Dec Target	Oct - Dec Target	R	Actual Achievement
<b>CORPORATE SERVICES</b>																										
4.1.18	Financial Viability and management	Improve the financial performance of the municipality	1.1 To ensure the proper financial management	Preparation and submission of Departmental procurement plan	Date	NONE	Preparation and submission of departmental procurement plan CFO by 31 July 2021	Preparation and submission of departmental procurement plan to CFO by 31 July 2021	R0,00	Target achieved the departmental procurement plan was prepared and submitted to CFO by 31 July 2021	NA	N/A	Copy of Procurement plan and Proof for the submission	N/A	R0,00	N/A	N/A	N/A	R0,00	CORPORATE SERVICE	N/A					
2.1.3	Municipal Transformation and institutional development	To improve service delivery and the image of the municipality	Employment equity plan adopted and implemented	Date of the equity plan submitted to department of labour.	Date	NONE	Equity plan submitted to department of labour by 15 January 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	R0,00	CORPORATE SERVICE	N/A					
1.1.22	Municipal Good governance	Attain effective and efficient municipal administration	To review municipal policies annually	Number of policies reviewed	Number	NONE	Review of 4 HR policies. (Overtime policy, training and development policy, sexual harassment Policy and cell phone allowance policy) by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	Review of 2 HR policies. (Car Allowance Policy and Cellphone Policy) by 31 December 2021	R0,00	Only the Cellphone policy was reviewed by 31 December 2021	The car allowance policy was rejected at the LLF Level.	The Municipality will conduct further consultations to do amendments. The policy will be finalised by 31 March 2022.	Council Resolutions, Copy of 2 approved policies	R0,00	CORPORATE SERVICE	N/A					
1.1.22	Municipal Transformation and institutional development	To improve service delivery and the image of the municipality	To review municipal organogram	Date of approving the Organogram	Date	NONE	Council Approval of the Municipal Organogram by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	CORPORATE SERVICE	N/A					
2.1.1	Financial Viability and management	Improve Organizational skills development and capacity building for staff and councillors	% spent on implementing Workplace Skills Plan (WSP)	Percentage spent on implementation of WSP per quarter	Percentage	O1299-1/E00687/F0041/X051/R00940/01/Corp	100% of budgeted spent on implementing Workplace Skills Plan by 30 June 2022	20% of budgeted spent on implementing Workplace Skills Plan by 30 September 2021	R0,00	The work skills plan was implemented and 20% of budget was spent by 30 September 2021	NA	N/A	Expenditure report on training vote	20% of budgeted spent on implementing Workplace Skills Plan by 31 December 2021	R100 000,00	20% of budget was spent on implementing Workplace Skills Plan by 31 December 2021	N/A	N/A	Expenditure report on training vote	R400 000,00	CORPORATE SERVICE	N/A				
2.1.1	Municipal Transformation and institutional development	Improve Organizational skills development and capacity building for staff and councillors	Number of beneficiaries trained as per Workplace Skills Plan	Number of beneficiaries trained	Number	O1299-1/E00687/F0041/X051/R00940/01/Corp	30 beneficiaries trained as per workplace skills plan by 30 June 2022	To train 14 beneficiaries as per workplace skills plan by 31 December 2021	R0,00	14 beneficiaries as per workplace skills plan were trained by 31 December 2021	NA	N/A	Expenditure report on training vote	To train 14 beneficiaries as per workplace skills plan by 31 December 2021	R100 000,00	19 beneficiaries as per workplace skills plan were trained by 31 December 2021	N/A	N/A	Training report, and attendance registers	R400 000,00	CORPORATE SERVICE	N/A				
1.1.22	Municipal Transformation and institutional development	Improve Organizational skills development and capacity building for staff and councillors	To implement Employee Assistance Programme (EAP)	Number of Organisational Employment Assistance programmes implemented	Number	O1299-1/E00687/F0041/X051/R00940/01/Corp	To implement three Organisational assistance program 30 June 2022	N/A	R0,00	N/A	N/A	N/A	To conduct stress and healthy lifestyle program as part of EAP program implemented by 31 Dec 2021	R87 500,00	To conduct stress and healthy lifestyle program as part of EAP program implemented by 15 December 2021	NA	N/A	Attendance registers, EAP Report with pictures	R175 000,00	CORPORATE SERVICE	N/A					
1.1.22	Cross cutting interventions	Attain effective and efficient municipal administration	To ensure health and safety environment within the Municipality	Number of health and safety meetings	Number	NONE	Facilitate 4 Meetings of Occupational health and safety committee by 30 June 2022	1 Sitting of OHS Committee by 30 September 2021	R0,00	1 Sitting of OHS Committee was achieved by 30 September 2021	NA	NA	OHS Minutes and Register	1 Sitting of OHS Committee by 31 December 2021	R0,00	One OHS meeting of Committee was held by 31 December 2021	NA	N/A	Attendance register and Minutes	R0,00	CORPORATE SERVICE	N/A				
2.1.2	Municipal Good governance	Attain effective and efficient municipal administration	To hold Council 4 meetings per annum.	Number of council meeting held	Number	NONE	Facilitate 4 Council meetings sittings by 30 June 2022	1 Council meeting held per quarter by 30 September 2021	R0,00	1 Council meeting was held in quarter 1 by 30 September 2021	NA	NA	Council Minutes and Register	1 Council meeting held per quarter by 31 Dec 2021	R0,00	Three Council meeting were held by 31 Dec 2021	NA	N/A	Council Minutes and Register	R0,00	CORPORATE SERVICE	N/A				
2.1.2	Municipal Good governance	Attain effective and efficient municipal administration	To hold 12 ExCo meetings per annum.	Number of EXCO meeting held	Number	NONE	Facilitate 12 EXCO meetings sittings by 30 June 2022	3 EXCO meeting held per quarter by 30 September 2021	R0,00	3 EXCO meetings were held in quarter 1 by 30 September 2021	NA	NA	ExCo Minutes and attendance register	3 EXCO meeting per quarter by 31 December 2021	R0,00	The EXCO meeting did not take place by 31 December 2021	The new council has been elected and it was during its inauguration	The municipal council has been inaugurated and the committees has been designated.	ExCo Minutes and attendance register	R0,00	CORPORATE SERVICE	N/A				
2.1.2	Municipal Good governance	Attain effective and efficient municipal administration	To approve 4 resolution registers per annum	Number of resolution registers submitted to Council	Number	NONE	4 resolution registers submitted to Council by 30 June 2022	1 resolution registers submitted to Council by 30 September 2021	R0,00	1 resolution register was submitted to Council by 30 September 2021	NA	NA	Copy of Resolution Register and Council resolution certificate	1 resolution registers submitted to Council by 31 December 2021	R0,00	One resolution registers was submitted to Council by 31 December 2021	NA	N/A	Copy of Resolution Register and Council resolution certificate	R0,00	CORPORATE SERVICE	N/A				
2.1.2	Municipal Transformation and institutional development	Attain effective and efficient municipal administration	To ensure registry and records management system	Date of registry and records management workshop held for all staff members to ensure functionality on registry and records	Date	NONE	To ensure functionality on registry and records management system by holding workshops for all staff member by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	To Instal fire suprasion system on registry by 31 December 2021	R0,00	The fire suprasion system on registry was installed by 31 December 2021	NA	N/A	Job card and payment voucher	R0,00	CORPORATE SERVICE	N/A					

1.1.24	Local economic development and social development	To create a conducive environment for socio-economic growth	To ensure performance of contracted service provider	Number of reports on monitoring and evaluating the service provider performance as per the contract register.	Number	NONE	To Submit 4 reports on monitoring and evaluating the service provider performance as per the contract register to Council by 30 June 2022.	To monitor and evaluate service provider performance 31 September 2021	R0,00	The service provider performance was monitored and evaluated by 31 September 2021	NA	NA	quarterly performance report of contracted service provider	To monitor and evaluate service provider performance 31 December 2021	R0,00	The service provider performance was monitored and evaluated by 31 December 2021	NA	N/A	quarterly performance report of contracted service provider	R0,00	CORPORATE SERVICE	N/A
2.2.8	Municipal Transformation and institutional development	Attain effective and efficient municipal administration	To maintain server room by July 2020	Date of Repairs and maintenance of the server room, fire suppression system, air-conditioning	Date	O1557-2/E00682/F0041/X052/R0094/001/Corp	To maintain IT Infrastructure (server room, fire suppression system, air-conditioning and purchase of micro soft volume by 30 June 2022	1. License Renewal of Microsoft Office 365 Licenses 2. ICT Policy Development:(a)Security Management Framework. (b).CGICT Implementation Plan. (c). Project Management	R500,000.00	1. License Renewal of Microsoft Office 365 Licenses 2. ICT Policy Development:(a)Security Management Framework. (b).CGICT Implementation Plan. (c). Project Management	NA	NA	Proof of purchase (Invoices) Copy of Policies + Resolution	To maintain server room safety requirements, fire suppression system, air-conditioning by 30 September 2021. ICT Governance Awareness. 3.Network Maintenance/Infill of Network Points	R530,000.00	The server room safety requirements has been maintained, fire suppression system, air-conditioning has been installed by 30 September 2021. ICT Governance Awareness was	NA	N/A	Maintenance report and Invoices + Council Resolution + Users List of Points installed	R1,430,000,00	CORPORATE SERVICE	N/A
2.1.2	Good governance and Public participation	Attain effective and efficient municipal administration	To ensure administrative oversight	Number of Local Labour forum meetings	Number	NONE	4 Local Labour forum meetings by meeting by 30 June 2022	One Local Labour forum meeting by meeting by 30 September 2021	R0,00	One Local Labour forum meeting was held by 30 September 2021	NA	NA	Minutes and Attendance register	One Local Labour forum meeting by meeting by 31 December 2021	R0,00	The Local Labour forum had one meeting meeting held by 31 December 2021	NA	N/A	Minutes and Attendance register	R0,00	CORPORATE SERVICE	N/A
2.2.8	Good governance and Public participation	Attain effective and efficient municipal administration	To Decrease municipal IT risks through risk management	Number of IT steering committee meetings held.	Number	NONE	Sitting of 4 IT steering committee meetings by 30 June 2022	1 Sitting of IT steering Committee by 30 September 2021	R0,00	1 Sitting of IT steering Committee was NOT held by 30 September 2021	The meeting was delayed non availability of management	The management has now resume work and meeting will be held in quarter 2	Attendance register	1 Sitting of IT steering Committee by 31 December 2021	R0,00	One Sitting of IT steering Committee was held by 31 December 2021	NA	N/A	Attendance register	R0,00	CORPORATE SERVICE	N/A
<b>PERFORMANCE MANAGEMENT</b>																						
2.1.7	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To have quarterly performance reports submitted to Council	Number of Quarterly performance Reports submitted to Council.	Number	NONE	4 quarterly Performance reports submitted to Council by 30 June 2022	Annual performance Report submitted on terms of section 46 and section 47 of the MSA by 31 August 2021	R0,00	The Annual performance Report was submitted in terms of section 46 and section 47 of the MSA by 31 August 2021	NA	NA	Council resolution and copy of quarterly reports	1 quarterly Performance reports submitted to Council by 30 December 2021	R0,00	One quarterly Performance reports was prepared and submitted to Council by 30 December 2021	NA	N/A	Council resolution and copy of quarterly reports	R0,00	OMM	N/A
1.1.24	Local economic development and social development	To create a conducive environment for socio-economic growth	To ensure performance of contracted service provider	Number of reports on monitoring and evaluating the service provider performance as per the contract register.	Number	NONE	Submit 4 reports on monitoring and evaluating the service provider performance as per the contract register to Council by 30 June 2022.	To monitor and evaluate service provider performance 30 Sept 2021	R0,00	The service provider performance monitored and evaluated by 30 Sept 2021	NA	NA	quarterly performance report of contracted service provider	To monitor and evaluate service provider performance 30 December 2021	R0,00	The service provider performance was monitored and evaluated by 31 December 2021	NA	N/A	quarterly performance report of contracted service provider	R0,00	OMM	N/A
2.1.7	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To adopt and implement a Performance Management Systems annually	Number of performance agreements for senior managers signed and submitted to CoGTA	Number	NONE	5 performance agreements for senior managers signed by 31 July 2021 and submitted to CoGTA	Develop and sign 5 performance agreements for senior managers signed by 31 July 2021 and submitted to CoGTA	R0,00	The 5 performance agreements for senior managers were developed and signed by 31 July 2021 and submitted to CoGTA	NA	NA	Copies of signed performance agreements and Proof of submission.	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	OMM	N/A
1.1.14	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To submit Internal audit report to EXCO for an oversight.	Date of Internal Audit Progress Reports submitted to EXCO.	Date	O0006-12/E00685/F0041/X081/R0094/001/OMM	4 Internal Audit Reports submitted to Audit committee by 30 June 2022	1 Internal Audit Progress Report submitted to Audit committee by 30 September 2021	R562 000,25	1 Internal Audit Progress Report was prepared and submitted to audit committee by 30 September 2021	NA	NA	Internal Audit report and audit committee resolution	Internal audit report submitted to audit committee by 31 December 2021	R562 000,25	One internal audit report was submitted to audit committee by 31 December 2021	NA	N/A	Internal Audit report and audit committee resolution	R2 248 001,00	OMM	N/A
1.1.14	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To hold quarterly Audit committee meetings	Number of audit committee meetings	Number	O0018-8/E00672/F0041/X046/R0094/001/OMM	To hold 4 audit committee meetings by the 30 June 2022	1 audit committee meeting held 30 September 2021	R94 250,00	1 audit committee meeting was held 30 September 2021	NA	NA	Minutes and Attendance register	1 audit committee meeting held 31 Dec 2021	R94 250,00	One audit committee meeting was held by 31 Dec 2021	NA	N/A	Minutes and Attendance register	R377 000,00	OMM	N/A
1.1.16	Good governance and Public participation	Attain effective and efficient municipal administration	To ensure administrative oversight	Number of MPAC meetings	Number	NONE	4 MPAC meetings held by 30 June 2022	1 MPAC meetings by 30 Sept 2021	R0,00	1 MPAC meeting was held by 30 Sept 2021	NA	NA	Minutes and Attendance register	1 MPAC meetings by 31 Dec 2021	R0,00	One MPAC meeting was held by 31 Dec 2021	NA	N/A	Minutes and Attendance register	R0,00	OMM	N/A
1.1.23	Financial Management and viability	To Decrease municipal risks through risk management	Tot Updated risk register and Mitigation reports	Number of Risk management steering committee meetings	Number	NONE	4 risk management steering committee meetings by 30 June 2022	1 risk management steering committee meetings by 30 September 2021	R0,00	1 risk management steering committee meeting was held by 30 September 2021	The meeting was delayed non availability of management	The management has now resume work and meeting will be held in quarter 2	Minutes and Attendance register	1 risk management steering committee meetings by 31 December 2021	R0,00	One risk management steering committee meeting was held by 31 December 2021	NA	N/A	Minutes and Attendance register	R0,00	OMM	N/A

1.1.15	Good governance and Public participation	Attain effective and efficient municipal administration	To Submission of Annual report to Cogta, Treasury and AG	Date of submission of annual report to AG	Date	NONE	Approval of Annual Report with oversight report by Council and submitted to treasury by 31 March 2022	1 Draft Annual performance Report submitted to AG by 30 August 2021	R0,00	1 Draft Annual performance Report was submitted to AG by 30 August 2021	NA	NA	Copy of draft annual report	1 Draft Annual Report prepared with audited financial statements and audit report was prepared and submitted to Council by 31 December 2021	R0,00	One Draft Annual Report with audited financial statements and audit report was prepared and submitted to Council by 31 December 2021	NA	N/A	Copy of draft Annual report	R0,00	OMM	N/A
1.1.23	Cross cutting interventions	Attain effective and efficient municipal administration	To prevent internal fraudulent activities	Number of fraud and prevention campaigns	Number	NONE	To facilitate fraud and prevention strategy by conducting one campaigns by 31 December 2021	N/A	R0,00	N/A	N/A	N/A	N/A	Conduct awareness campaigns on fraud prevention and corruption by 31 December 2021	R0,00	The awareness campaigns on fraud prevention and corruption was conducted by 31 December 2021	NA	N/A	Attendance register and copy of awareness document presentation	R0,00	OMM	N/A

**INTEGRATED DEVELOPMENT PLAN AND PUBLIC PARTICIPATION**

4.1.18	Financial Viability and management	Improve the financial performance of the municipality	1.1 To ensure the proper financial management	Preparation and submission of Departmental procurement plan	Number	NONE	Preparation and submission of departmental procurement plan CFO by 31 July 2021	Preparation and submission of departmental procurement plan to CFO by 31 July 2021	R0,00	The departmental procurement plan was prepared and submitted to CFO was achieved by 31 July 2021	NA	NA	Copy of procurement plan and Proof for the submission	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	OMM	N/A
3.1.1	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To Prepare 2022/2023 Municipal IDP	2022/2023 IDP Adopted by council	Date	NONE	Approval of 2022/2023 IDP and process plan by 30 June 2022	Development and adoption IDP, Budget and PMS process plan by 31 August 2021	R0,00	The IDP, Budget and PMS process plan was developed and adopted by 31 August 2021	NA	NA	Council resolution and IDP, PMS and Budget process plan	Develop and implement action plan for COGTA comments by 31 December 2021	R0,00	The action plan for COGTA comments were developed and implemented by 31 December 2021	NA	N/A	MEC Comments action plan	R0,00	OMM	N/A
3.1.2	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To promote effective public participation	Number of Public Participation sittings	Number	O1236-1/E00626/F0041/X046/R0095/001/OMM	4 Public Participation sittings by 30 June 2022	1 Public Participation sittings by 30 September 2021	R50 000,00	12 Public Participation sittings was held by 30 September 2021	NA	NA	Minutes and Attendance register	1 Public Participation sittings by 31 December 2021	R50 000,00	One Public Participation sittings was held by 31 December 2021	NA	N/A	Minutes and Attendance register	R120 000,00	OMM	N/A
3.1.2	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To promote effective public participation	Number of regulated public participation road shows	Number	O1236-1/E00626/F0041/X046/R0095/001/OMM	Two regulated public participation road shows by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	To conduct one public participation roadshows by 31 December 2021	R90 000,00	One public participation roadshow was conducted by 31 December 2021	NA	N/A	Photos and attendance register	R280 000,00	OMM	N/A
1.1.4	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To establish ward committees	Number of ward committees Meetings held	Number	NONE	To facilitate functionality of Ward committee by holding Monthly ward committee meetings in 14 wards by 30 June 2022	Monitor functional of 14 wards by facilitating monthly meetings. By 30 September 2021	R0,00	Monitor functional of 14 wards were functional monitored through facilitating monthly meetings by 30 September 2021	NA	NA	Attendance Registers and Minutes of meetings	Monitor functional of 14 wards by facilitating monthly meetings By 31 December 2021	R0,00	The functional of 14 wards was monitored by facilitating monthly meetings By 31 December 2021	NA	N/A	Attendance Registers and Minutes of meetings	R0,00	OMM	N/A
1.1.4	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To establish ward committees	Number of ward committees Meetings held	Number	O1232-6/E00571/F0041/X097/R0095/001/OMM	Facilitate one Ward Committee training by 31 December 2021	N/A	R0,00	N/A	N/A	N/A	N/A	To organise One Ward Committee training by 31 December 2021	R100 000,00	One Ward Committee training was organised by 31 December 2021	NA	N/A	Attendance register	N/A	OMM	N/A
3.1.2	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	IDP Forum Meeting	Number of IDP Forum meetings	Number	NONE	Facilitate 4 IDP Forum meeting conducted by 30 June 2022	1 IDP Forum Meeting by 30 September 2021	R0,00	1 IDP Forum Meeting was held by 30 September 2021	N/A	N/A	Minutes and Attendance register	To hold 1 IDP Forum Meeting by 31 December 2021	R0,00	One IDP Forum Meeting was held by 31 December 2021	N/A	N/A	Minutes and Attendance register	R0,00	OMM	N/A
3.1.2	Good governance, community participation, and ward committee systems	To ensure efficient and effective internal and external communication	To hold regular IDPSC meetings	Number of IDPSC meetings held	Number	NONE	4 IDPSC meetings held by 30 June 2022	1 IDPSC meetings held 30 Sept 2021	R0,00	1 IDPSC meetings were held 30 Sept 2021	N/A	N/A	Minutes and Attendance register	To hold 1 IDPSC meetings held 30 December 2021	R0,00	One IDPSC meetings was held 30 December 2021	N/A	N/A	Minutes and Attendance register	R0,00	OMM	N/A

**COMMUNICATIONS**

2.1.6	Good governance and community participation and ward committee systems	To ensure efficient and effective internal and external communication	To have mayoral media slots held	Number of mayoral media slots held	Number	O1238-9/E00672/F0041/X054/R0095/001/OMM	To organise 12 mayoral media slots held by 30 June 2022	To organised 3 mayoral media slots by 30 September 2021,	R750 000,00	3 mayoral media slots were organised by 30 September 2021,	N/A	N/A	Official Order	To organised 3 mayoral media slots 31 December 2021,	R750 000,00	The three mayoral media slots were organised by 31 December 2021,	N/A	N/A	Official Order	R3 000 000,00	OMM	N/A
2.1.6	Good governance and community participation and ward committee systems	To ensure efficient and effective internal and external communication	To have adopted events calendar	Date of adoption of events calendar	Date	NONE	Adoption of events calendar by EXCO by 30 September 2021	Adoption of events calendar by EXCO by 30 September 2021	N/A	The annual events calendar were adopted by EXCO by 30 September 2021	N/A	N/A	EXCO resolution and Calendar of events	N/A	N/A	N/A	N/A	N/A	N/A	R0,00	OMM	N/A
1.1.6	Good governance and Public participation	To create a conducive environment for socio economic growth	To develop comprehensive response to HIV/AIDS	Date of HIV/AIDS campaigns	Date	O1219-1/E00657/F0041/X071/R0095/001/OMM	To hold world HIV & AIDS day by 31 December 2021	N/A	R0,00	N/A	N/A	N/A	N/A	To hold One World Aids Day event by 31 December 2021	R100 000,00	One World Aids Day event was held by 31 December 2021	N/A	N/A	Attendance register	R100 000,00	OMM	N/A



1.1.5	Good governance and Public participation	To create a conducive environment for socio-economic growth	To monitor service delivery by engaging relevant stakeholders	Number of cluster meeting held	Number	NON	To organised 4 JCPS Cluster meeting as part of DDM by 30 June 2022	To organised one JCPS Cluster meeting as part of DDM by 30 September 2021	R0,00	One JCPS Cluster meeting as part of DDM was organised by 30 September 2021	N/A	N/A	Minutes of meeting and attendance register	To organised one JCPS Cluster meeting as part of DDM by 31 December 2021	R0,00	One JCPS Cluster meeting as part of DDM was organised by 31 December 2021	N/A	N/A	Minutes of meeting and attendance register	R0,00	OMM	N/A
1.1.5	Good governance and Public participation	To create a conducive environment for socio-economic growth	To monitor service delivery by engaging relevant stakeholders	Number of operation sukumasakhe program	Number	O1238-7/E00061/F0041/X044/R0095/001/OMM	To implement 4 programs of operation sukumasakhe program by 30 June 2022	Conduct intervention to families identified with sukumasakhe program by 30 September 2021	R150 000,00	The Intervention to families identified with sukumasakhe program were conducted and 20 families were supported by 30 September 2021	N/A	N/A	Distribution registers and report	Conduct intervention to families identified with sukumasakhe program by 31 December 2021	R150 000,00	The intervention to families identified with sukumasakhe program was done by 31 December 2021	N/A	N/A	Distribution registers and report	R600 000,00	OMM	N/A
1.1.2	Good governance and Public participation	To create a conducive environment for socio-economic growth	To monitor service delivery by engaging relevant stakeholders	No. of Local Task Team (LTT)	Number	NONE	To hold 12 Local Task Team (LTT) meetings by 30 June 2022	To hold 3 Local Task Team (LTT) meetings by 30 September 2021	R0,00	3 Local Task Team (LTT) meetings were held by 30 September 2021	NA	NA	Attendance registers AND Minutes of meetings	To hold 3 Local Task Team (LTT) meetings by 31 December 2021	R0,00	All the three Local Task Team (LTT) meetings did not take place by 31 December 2021	The municipality was still in the process of appointing portfolio committees and the ward committees will be	Attendance registers and Minutes of meetings	R0,00	OMM	N/A	
1.1.4	Good governance and Public participation	To create a conducive environment for socio-economic growth	To implement children's program	Date of implement three children's program	Date	O1255-1/E00544/F13636/X007/R0094/001/COM	To implement children's program by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	To purchase ECD equipment by 31 Dec 2021	R50 000,00	The ECD equipment were purchased by 31 Dec 2021	N/A	N/A	Distribution list and Procurement documents	R100 000,00	OMM	N/A
1.1.9	Good governance and Public participation	To create a conducive environment for socio-economic growth	To have a functional Senior Citizens Forum	Date of establishment of Nkandla Senior Citizen	Date	O1291-1/E00579/F0041/X046/R0095/001/OMM	To support Nkandla Senior Citizens by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	To support Nkandla Senior Citizens by 31 December 2021	R200 000,00	The Senior Citizens were supported with food parcel by 31 December 2021	N/A	N/A	Attendance register	R300 000,00	OMM	N/A
1.1.4	Local economic development and social development	Attain effective and efficient municipal administration	To capacitate youth and moral regeneration to Nkandla youth	Number of youth program	Number	O1252-3/E00667/F0041/X028/R0095/001/OMM	To provide employment to 30 Nkandla youth by 31 March 2022	To Develop youth program concept document by 30 September 2021	R0,00	Youth program concept document was developed by 30 September 2021	N/A	N/A	Copy Youth program	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	OMM	All 14 wards
1.1.7	Local economic development and social development	Attain effective and efficient municipal administration	To provide assistance to Nkandla disability	Number of disability assistance	Number	O1245-4/E00703/F0041/X044/R0095/001/OMM	To assist 50 people living with disability with assistive devices	N/A	R0,00	N/A	N/A	N/A	N/A	To purchase 25 assistive devices by 31 December 2021	R150 000,00	25 assistive devices were purchased by 31 December 2021	N/A	N/A	List of beneficiaries, proof of payment	R0,00	OMM	All 14 wards
1.1.4	Local economic development and social development	Attain effective and efficient municipal administration	To provide Youth skills development	Number of youth provided with skills	Number	O1444-1/E00561/F0041/X044/R0095/001/OMM	140 youth provided with skills by 30 June 2022	50 youth provided with skills by 31 September 2021	R250 000,00	34 youth were provided with skills by 31 September 2021	N/A	N/A	List of beneficiaries, proof of payment	50 youth provided with skills by 31 December 2021	R250 000,00	50 youth were provided with skills by 31 December 2021	N/A	N/A	List of beneficiaries, proof of payment	R1 300 000,00	OMM	All 14 wards

**COMMUNITY SERVICES**

4.1.18	Financial Viability and management	Improve the financial performance of the municipality	To adopt and implement a Performance Management Systems annually	Preparation and submission of Departmental procurement plan	Number	NONE	Preparation and submission of departmental procurement plan to CFO by 30 August 2021	Preparation and submission of departmental procurement plan to CFO by 30 August 2021	R0,00	The departmental procurement plan were prepared and submitted to CFO by 30 August 2021.	N/A	N/A	Copy of Procurement plan and Proof for the submission	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	COMMUNITY SERVICE	N/A
1.1.4	Local economic development and social development	To create a conducive environment for socio-economic growth	To Library Orientation program	Date of children event held	Date	O1255-1/E00544/F13636/X007/R0094/001/COM	1 Children fun day by 31 Dec 2021	Plenary Meeting for children fun day by 30 Sept 2021	R0,00	The Plenary Meeting for children fun day was held by 30 Sept 2021	N/A	N/A	Attendance register	Organise 1 Children fun day by 31 Dec 2021	R350 000,00	One Children fun day was organised by 31 Dec 2021	N/A	N/A	Reports with photos and attendance register	R350 000,00	COMMUNITY SERVICE	N/A
1.1.4	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To implement program for Reading and Writing Club by 30 June 2021	Number of Library Orientation program	Number	O1255-1/E00544/F13636/X007/R0094/001/COM	To conduct 12 Library Orientation program by 30 June 2022	To conduct 3 Library Orientation program by 30 Sept 2021	R25 000,00	3 Library Orientation programs were conducted by 30 Sept 2021	N/A	N/A	Report and Attendance register	To conduct 3 Library Orientation program by 31 December 2021	R25 000,00	Three Library Orientation program were organised by 31 December 2021	N/A	N/A	Report and Attendance register	R100 000,00	COMMUNITY SERVICE	N/A

**SPORTS AND RECREATION**

5.2.7	Infrastructure development and basic service delivery	To create a conducive environment for socio-economic growth	To conduct mass participation program as part of talent identification.	Number of sports Federations Supported.	Number	O1335-5/E00142/F0041/X125/R0095/001/COM	To Support 5 sports federations through purchase of equipment by 30 June 2022	To Support 2 sports federations with sports equipment by 30 September 2021	R100 000,00	2 sports federations were supported with sports equipment were developed and purchased by 30 September 2021	N/A	N/A	Distribution/Attendance register	To support 2 Support to sports federations by 30 December 2021	R180 000,00	The five sports federations were supported by 30 December 2021	N/A	N/A	Distribution/Attendance register	R280 000,00	COMMUNITY SERVICE	N/A
5.2.7	Infrastructure development and basic service delivery	To create a conducive environment for socio-economic growth	To conduct mass participation program as part of talent identification.	Date of Mayoral Cup tournament held	Date	O1333-7/E00549/F0041/X125/R0095/001/COM	To conduct mass participation program by hosting Nkandla Mayoral Cup tournament by 31 December 2021	1 Plenary meeting for Nkandla Mayoral Cup by 30 September 2021	R0,00	1 Plenary meeting for Nkandla Mayoral Cup were held by 30 September 2021	N/A	N/A	Report and Attendance register	To host Nkandla Mayoral cup event by 31 December 2021	R1 100 000,00	Nkandla mayoral cup event was held by 31 December 2021	N/A	N/A	Report and Attendance register	R1 100 000,00	COMMUNITY SERVICE	N/A
5.2.7	Infrastructure development and basic service delivery	To create a conducive environment for socio-economic growth	To promote healthy life style for Senior Citizens by facilitating sports development	Date Nkandla Open Marathon	Date	O1335-2/E00663/F0041/X129/R0095/001/COM	To host one Nkandla open Marathon by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R50 000,00	COMMUNITY SERVICE	N/A

5.2.7	Infrastructure development and basic service delivery	To create a conducive environment for socio-economic growth	To promote healthy life style for Senior Citizens by facilitating sports development	Date to Participate in District Golden games tournament	Date	O1248-2/E00677/F0041/X012/R0095/01/COM	To participate in sports through Golden games by 30 June 2022	N/A	N/A	N/A	N/A	N/A	N/A	To participate in Golden games sports by 31 December 2021	R30 000,00	The Golden games sports were held by 31 December 2021	N/A	N/A	Attendance register, report with pictures	R30 000,00	COMMUNITY SERVICE	N/A
5.2.7	Local economic development and social development	To create a conducive environment for socio-economic growth	To conduct mass participation program and sports leisure.	Date of Nkandla horse riding event hosted.	Date	O1248-2/E00677/F0041/X012/R0095/01/COM	To host Nkandla May horse riding event by 30 May 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R 1 450 000,00	COMMUNITY SERVICE	N/A
<b>LOCAL ECONOMIC DEVELOPMENT</b>																						
3.1.9	Good governance and Public participation	To promote a safe and healthy environment for Nkandla community.	To improve and sustain culture through cultural events	Number of cultural events held to promote pride and cultural dignity amongst youth of	Number	O1306-1/E00677/F0041/X018/R0095/01/COM	To hold 2 Cultural events held within Nkandla by 31 December 2021	N/A	R0,00	N/A	N/A	N/A	N/A	To hold two cultural activities by 31 December 2021	R500 000,00	The two cultural activities were held by 31 December 2021	N/A	N/A	Report with pictures	R500 000,00	COMMUNITY SERVICE	N/A
5.2.1	Good governance and Public participation	To create a conducive environment for socio-economic growth	To create a number of jobs through EPWP and CWP	Date of approval of LED strategy	Date	O1305-2/E00677/F0041/X022/R0095/01/COM	Development of Terms of reference for LED Strategy by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R200 000,00	COMMUNITY SERVICE	N/A
5.2.1	Local economic development and social development	To create a conducive environment for socio-economic growth	To support Nkandla co-operatives	Number of jobs created through EPWP and CWP	Number	O1305-2/E00677/F0041/X022/R0095/01/COM	Create 120 jobs through EPWP and CWP by 30 June 2022	30 Jobs created through EPWP and CWP by 30 September 2021	R1 000 000,00	N/A	N/A	N/A	Employment Register	30 Jobs created through EPWP and CWP by 31 December 2021	R1 000 000,00	500 Jobs were created through EPWP and CWP by 31 December 2021	N/A	N/A	Employment Register	R4 000 000,00	COMMUNITY SERVICE	N/A
5.2.1	Local economic development and social development	To create a conducive environment for socio-economic growth	To support Nkandla co-operatives	Number of Agricultural Co operative supported through Agricultural Programme	Number	O1305-2/E00677/F0041/X022/R0095/01/COM	Assist 20 Agricultural Co operatives through purchase of equipment by 30 June 2022	Assist 5 Agricultural Co operatives through purchase of equipment by 30 September 2021	R0,00	N/A	N/A	N/A	Progress report and register	Assist 5 Agricultural Co operatives through Agricultural programme by 31 December 2021	R500 000,00	Assist 5 Agricultural Co operatives through Agricultural programme by 31 December 2021	N/A	N/A	Progress report and register	R500 000,00	COMMUNITY SERVICE	N/A
5.2.1	Local economic development and social development	To create a conducive environment for socio-economic growth	To capacitate SMME's through development programme	Number of Co operatives supported with material and monitored.	Number	O1305-2/E00677/F0041/X022/R0095/01/COM	To support 10 Cooperatives with Material by 30 June 2022	Assessment of the need to support the cooperatives by 30 September 2021	R0,00	N/A	N/A	N/A	Assessment report	To support 5 co operatives with material by 31 December 2021	R1 500 000,00	To support 5 co operatives with material by 31 December 2021	N/A	N/A	Attendance register. List of cooperatives supported, list of assets funded with (inventory) and pictures	R2 500 000,00	COMMUNITY SERVICE	All wards
5.2.1	Local economic development and social development	To create a conducive environment for socio-economic growth	To support Nkandla informal traders	Number of informal traders supported with material	Number	O1305-2/E00677/F0041/X022/R0095/01/COM	To support 15 of informal traders with material by 30 June 2022	Assessment of the need to support the informal traders by 30 September 2021	R0,00	N/A	N/A	N/A	Progress report and register	To support 5 of informal traders with material by 31 December 2021	R300 000,00	To support 5 of informal traders with material by 31 December 2021	N/A	N/A	Progress report and register	R400 000,00	COMMUNITY SERVICE	All wards
5.2.1	Local economic development and social development	To create a conducive environment for socio-economic growth	To promote Nkandla tourism program	Date to promote Nkandla tourism	Date	O1356-1/E00677/F0041/X093/R0095/01/COM	To promote Nkandla tourism program and develop one tourism attraction sites and monitor operational plan by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R200 000,00	COMMUNITY SERVICE	All wards
<b>DISASTER MANAGEMENT, TRAFFIC AND LAW ENFORCEMENT</b>																						
3.1.7	Cross cutting interventions	To promote a safe and healthy environment for Nkandla community	Promote health and safety of Nkandla Community	Number of multi disciplinary road blocks	Number	O0001/E00561/F0041/X019/R0095/001/COM	To conduct Twelve multi disciplinary road blocks by 30 June 2022	Three quarterly multi disciplinary road blocks 30 September 2021	R50 000,00	N/A	N/A	N/A	Report with photos	Three quarterly multi disciplinary road blocks 31 December 2021	R10 000,00	Four quarterly multi disciplinary road blocks were held by 31 December 2021	N/A	N/A	Report with photos	R80 000,00	COMMUNITY SERVICE	All wards
3.1.8	Good governance and Public participation	To promote a safe and healthy environment for Nkandla community	To implement 12 Road safety Quarterly Awareness Campaigns	Number of Road safety Awareness Campaigns held.	Number	O0001/E00561/F0041/X019/R0095/001/COM	To implement 4 Quarterly Road safety Awareness Campaigns By 30 June 2022	One Quarterly Road safety Awareness Campaigns by 31 September 2021	R 50 000,00	N/A	N/A	N/A	Report with photos and attendance register	One Quarterly Road safety Awareness Campaigns by 31 December 2021	R 50 000,00	One Quarterly Road safety Awareness Campaigns was conducted on the 22 December 2021	N/A	N/A	Report with photos and attendance register	R200 000,00	COMMUNITY SERVICE	All wards
3.1.8	Cross cutting interventions	To promote a safe and healthy environment for Nkandla community	Promote health and safety of Nkandla Community	Number of applicants admitted for learners licence	Number	NONE	To admit 60 applicants for learners licence by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	Copy of Report	To admit 20 applicants for learners licence by 31 December 2021	R0,00	178 applicants for learners licence were admitted by 31 December 2021	N/A	N/A	Copy of Report	R0,00	COMMUNITY SERVICE	All wards

3.1.8	Cross cutting interventions	To promote a safe and healthy environment for Nkanda community	Promote health and safety of Nkanda Community	Number of applicants admitted for Drivers licence	Number	NONE	To admit 60 applicants for Drivers licence by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	Copy of Report	To admit 20 applicants for Drivers licence by 31 December 2021	R0,00	190 applicants for Drivers licence were admitted by 31 December 2021	N/A	N/A	Copy of Report	R0,00	COMMUNITY SERVICE	All wards
3.1.8	Cross cutting interventions	To promote a safe and healthy environment for Nkanda community	Promote health and safety of Nkanda Community	Number of Advisory Committee meetings	Number	NONE	To conduct 4 Advisory Committee Meeting by 30 June 2022	Organise 1 Advisory Committee Meeting held by 30 September 2021	R0,00	1 Advisory Committee Meeting was organised by 30 September 2021	NA	NA	Minutes, Attendance Register	organise 1 Advisory Committee Meeting held by 31 December 2021	R0,00	One Advisory Committee Meeting was held by 31 December 2021	N/A	N/A	Minutes, Attendance Register	R0,00	COMMUNITY SERVICE	All wards
3.1.8	Cross cutting interventions	To promote a safe and healthy environment for Nkanda community	To implement Fire prevention strategy through fire Drills	Number of Incidents reports	Number	NONE	To prepare 12 Incidents Reports by 30 June 2022	To prepare 3 Monthly incident Report by 30 September 2021	R0,00	3 Monthly incident were prepared Report by 30 September 2021	N/A	NA	Monthly incident reports	To prepare 3 Monthly incident Report by 31 December 2021	R0,00	Three Monthly incident Report were prepared by 31 December 2021	N/A	N/A	Monthly incident reports	R0,00	COMMUNITY SERVICE	All wards
3.1.4	Cross cutting interventions	To promote a safe and healthy environment for Nkanda community	Conduct Fire drills	Number Fire Drills	Number	NONE	Implement fire prevention strategy by organising and implementing 4 Fire Drills by 30 June 2022	To conduct 1 Fire Drill by 30 September 2021	R0,00	1 Fire Drill was implemented by 30 September 2021	N/A	N/A	Report with photos and attendance register	To conduct 1 Fire Drill by 31 December 2021	R0,00	One Fire Drill was conducted by 30 December 2021	N/A	N/A	Report with photos and attendance register	R0,00	COMMUNITY SERVICE	All wards
3.1.4	Cross cutting interventions	To promote a safe and healthy environment for Nkanda community	Implementation of Disaster Management Plan	Number of reports on disaster victims assisted.	Number	O0001/E00561/F0041/X019/R0095/001/COM	To implement 4 Reports on disaster victims by 30 June 2022	To prepare 1 Report on disaster victims assisted by 30 September 2021	R300 000,00	1 Report on disaster victims assisted was implemented by 30 September 2021	N/A	N/A	report on delivery to beneficiaries	To prepare 1 Report on disaster victims assisted by 31 December 2021	R300 000,00	One Report with 16 disaster victims assisted was prepared by 31 December 2021	N/A	N/A	report on delivery to beneficiaries	R1 400 000,00	COMMUNITY SERVICE	All wards
3.1.4	Good governance and Public participation	To promote a safe and healthy environment for Nkanda community	To implement 12 Awareness Campaigns	Number of Awareness Campaigns held.	Number	NONE	To conduct 12 Monthly Awareness Campaigns by 30 June 2022	To conduct 3 disaster management Awareness Campaigns by 30 Sept 2021	R0,00	3 disaster management Awareness Campaigns were conducted by 30 Sept 2021	N/A	N/A	Report with photos and attendance register	To conduct 3 disaster management Awareness Campaigns by 31 December 2021	R0,00	Three disaster management Awareness Campaigns were conducted by 31 December 2021	N/A	N/A	Report with photos and attendance register	R0,00	COMMUNITY SERVICE	All wards
<b>BUDGET AND TREASURY</b>																						
4.1.18	Financial Viability and management	Improve the financial performance of the municipality	1.1 To ensure the proper financial management	Date of Preparation and submission of Departmental procurement plan and approved adjustment budget	Date	O1283-1/E00016/F1177/X049/R0094/01/BTO	Preparation and submission of departmental procurement plan by 31 August 2021 to SCM	Preparation and submission of departmental procurement plan to SCM by 31 August 2021	R1 500 000,00	Preparation and submission of departmental procurement plan to SCM was achieved by 31 August 2021	N/A	N/A	Proof for the submission	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Budget and treasury	N/A
4.1.7	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To pay all FBE invoices from Eskom and Municipal indigent households within 30 days	Number of days to pay FBE received invoices from Eskom	Number	O1285-1/E03594/F1177/X046/R0094/01/FIN	Payment of all FBE invoices received within 30 days by 30 June 2022	Payment of all FBE invoices received within 30 days by 30 September 2021	R775 000,00	Payment of all FBE invoices were received within 30 days by 30 September 2021	N/A	N/A	Payment vouchers & monthly bank statements	Payment of all FBE invoices received within 30 days by 31 December 2021	R775 000,00	Payment of all FBE invoices were received within 30 days by 31 December 2021	N/A	N/A	Payment vouchers & monthly bank statements	R3 100 000,00	Budget and treasury	N/A
4.1.7	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development by 30 June 2020	Compliance with requirements of the MFMA, Act No. 56 of 2003	Percentage of registered indigent house holds receiving free basic services. (calculation of the % must be reflected).	Percentage	NONE	To register 100% of indigent house holds to receive free basic services by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Budget and treasury	N/A
6.1.13	Financial Viability and management	Advance and maintain the financial viability of the municipality	Compliance with Reporting requirements of the MFMA, Act No. 56 of 2003	Number of financial reports to Treasury (Sec 71) & EXCO submitted.	Number	NONE	Submission of 12 monthly financial reports to Treasury (Sec 71) & EXCO by 30 June 2022	Submission of 3 monthly financial reports to Treasury (Sec 71) & EXCO within 10 working days of the following month by 30 September 2021	R0,00	3 monthly financial reports to Treasury (Sec 71) & EXCO within 10 working days of the following month were submitted by 30 September 2021	N/A	N/A	Sec 71 Returns submitted within 10 working days of the next month	Submission of 3 monthly financial reports to Treasury (Sec 71) & EXCO within 10 working days of the following month by 31 December 2021	R0,00	3 monthly financial reports to Treasury (Sec 71) & EXCO within 10 working days of the following month were submitted by 31 December 2021	N/A	N/A	Sec 71 Returns submitted within 10 working days of the next month	R0,00	Budget and treasury	N/A
6.1.13	Good governance and public participation	Advance and maintain the financial viability of the municipality	Compliance with Reporting requirements of the MFMA, Act No. 56 of 2003	Number of financial reports to (Sec 52) to Treasury & EXCO submitted.	Number	NONE	To prepare 4 financial reports to Treasury (Sec 52) and EXCO submitted by 30 June 2022	1 quarterly (section 52) report sent to Treasury and Exco within 30 days by 30 September 2021	R0,00	1 quarterly (section 52) report was sent to Treasury and Exco within 30 days by 30 September 2021	N/A	N/A	N/A	1 quarterly (section 52) report sent to Treasury and Exco within 30 days by 31 December 2021	R0,00	1 quarterly (section 52) report was sent to Treasury and Exco within 30 days by 30 December 2021	N/A	N/A	Copy of section 52 report and proof of submission	R0,00	Budget and treasury	N/A
6.1.14	Good governance and public participation	Advance and maintain the financial viability of the municipality	To submit annual financial statement for Audit	Date of submission of Annual financial statement to AG for audit	Date	NONE	To submit Annual financial statement to AG by 31 August 2021	To submit Annual financial statement to AG by 31 August 2021	R0,00	Annual financial statement were submitted to AG by 31 August 2021	N/A	N/A	Copy of financial statement and proof of submission to AG	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Budget and treasury	N/A

6.1.13	Good governance and public participation	Advance and maintain the financial viability of the municipality	To maintain Compliance and oversight through the preparation and submission of section 72 report and section 52 report of the MFMA	To Submit of quarterly and mid year Assessment report	Date	NONE	To submit Section one 72 Reports to Council by the 25th of January 2021 and 4 section 52 of the MFMA (Quarterly) reports to exco by 30 June 2022	To submit one Section 52 of the MFMA Reports reports to exco by 30 September 2021	R0,00	One Section 52 of the MFMA Reports was submitted to exco by 30 September 2021	N/A	N/A	Copy of report and EXCO resolution	To submit one Section 52 of the MFMA Reports reports to exco by 31 December 2021	R0,00	One Section 52 of the MFMA Reports was submitted to exco by 31 December 2021	N/A	N/A	Copy of report and EXCO resolution	R0,00	Budget and treasury	N/A
6.1.10	Good governance and public participation	Advance and maintain the financial viability of the municipality	Approved budget of 2022/2023 financial year	Date Approval of the budget process plan AND Adoption of the Operating and Capital Budget of the Municipality for 2022/2023	Date	NONE	Approval of the budget process plan by 31 August 2021 and Adoption of the Operating and Capital Budget of the Municipality for 2022/2023 by 31 May 2022	Approval of the budget process plan by 31 August 2021	R0,00	The budget process plan was approved by 31 August 2021	N/A	N/A	Copy of budget process plan and council resolution	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Budget and treasury	N/A
6.1.7	Financial Viability and management	Advance and maintain the financial viability of the municipality	To ensure collection of budgeted revenue	% of collection rate on all budget billable service charges excluding prior years outstanding debts as part of revenue enhancement strategy (calculation of % must be	Percentage	NONE	80% collection rate on all budgeted billable Service charges excluding prior years outstanding debts by 30 June 2022.	80% collection rate on all budgeted billable Service charges excluding prior years outstanding debts by 30 September 2021	R14 056 000,00	80% collection rate on all budgeted billable Service charges excluding prior years outstanding debts by 30 September 2021	N/A	N/A	Calculation on actual revenue collected on all billable item excluding prior years outstanding debt	80% collection rate on all budgeted billable Service charges excluding prior years outstanding debts by 31 December 2021	R14 056 000,00	80% collection rate on all budgeted billable Service charges excluding prior years outstanding debts by 31 December 2021	N/A	N/A	Calculation on actual revenue collected on all billable item excluding prior years outstanding debt	R56 222 400,00	Budget and treasury	N/A
6.1.7	Financial Viability and management	Advance and maintain the financial viability of the municipality	To ensure that customers receive the statements of accounts in time	Date of when billing statement are forwarded to customers.	Date	4400/4451/0191/EQSR/NONE/W/M UN	To prepare Bills statements and forwarded to customers by the 07th of each month	To prepare Bills statements and forwarded to customers 07th of each month	R18 000,00	Bills statements were prepared and forwarded to customers on the 07th of each month	N/A	N/A	Statement Delivery Register & proof of postage	To prepare Bills statements and forwarded to customers on the 07th of each month	R18 000,00	Bills statements were prepared and forwarded to customers on the 07th of each month	N/A	N/A	Statement Delivery Register & proof of postage	R72 000,00	Budget and treasury	N/A
6.1.8	Financial Viability and management	Optimise budget implementation in the municipality	Ensured that expenditure from grant funding is in accordance with grant stipulations	Number of consolidated reports on the receipt and expenditure of grant funds prepared and submitted to	Number	NONE	To prepare 4 consolidated reports on the receipt and expenditure of grant funds prepared and submitted to	To prepare one grants report submitted to Treasury by 30 September 2021	R0,00	One grants report was prepared and submitted to Treasury by 30 September 2021	N/A	N/A	Quarterly reports & Grants reconciliations & proof of submission	To prepare one grants report submitted to Treasury by 31 December 2021	R0,00	One grants report was prepared and submitted to Treasury by 31 December 2021	N/A	N/A	Quarterly reports & Grants reconciliations & proof of submission	R0,00	Budget and treasury	N/A
6.1.1	Financial Viability and management	Optimise budget implementation in the municipality	Reconciliation reports on receipt and expenditure for submission to the Municipal Manager and EXCO	Number of Reconciliation reports prepared and reviewed	Number	NONE	Preparation and review of 12 reconciliation statements annually by 30 June 2021	To prepare 3 reconciliation (Payroll, bank reconciliation, debtors and creditors) statements by 30 Sept 2021	R0,00	3 reconciliation (Payroll, bank reconciliation, debtors and creditors) statements was prepared by 30 Sept 2021	N/A	N/A	Monthly reconciliations (Debtors, Payroll, Creditors & Monthly Bank Recons)	To prepare 3 reconciliation (Payroll, bank reconciliation, debtors and creditors) statements by 31 Dec 2021	R0,00	3 reconciliation (Payroll, bank reconciliation, debtors and creditors) statements was prepared by 31 December 2021	N/A	N/A	Monthly reconciliations (Debtors, Other Income, Assets, Payroll, Creditors) (Monthly Bank Recons)	R0,00	Budget and treasury	N/A
6.1.1	Financial Viability and management	Optimise budget implementation in the municipality	Exercised financial and fiscal control	Number of cash flow projections reports submitted to EXCO.	Number	NONE	Preparation of updated cash flow projections for the Municipality on quarterly basis	To prepare and submit 1 cash flow projection report to EXCO by 30 Sept 2021	R0,00	1 cash flow projection report was prepared and submitted to EXCO by 30 Sept 2021	N/A	N/A	Quarterly Cash flow Projections Reports and EXCO minutes	To prepare and submit 1 cash flow projection report to EXCO by 31 December 2021	R0,00	1 cash flow projection report was prepared and submitted to EXCO by 31 December 2021	N/A	N/A	Quarterly Cash flow Projections Reports and EXCO Minutes	R0,00	Budget and treasury	N/A
6.1.8	Financial Viability and management	Optimise budget implementation in the municipality	Expenditure on received Finance Grants (FMG )	Percentage of expenditure utilised on all finance related grants and subsidies (FMG) rollovers.	Percentage	NONE	To ensure 100% expenditure on all finance related grants and subsidies ( FMG ) to avoid grants rollovers by 30 June 2020	>25% expenditure of 2,435 000 on received Finance Grants (FMG ) by 30 Sept 2021	R350 000,00	>25% expenditure of 2,435 000 on received Finance Grants (FMG ) was achieved by 30 Sept 2021	N/A	N/A	Statement of comparison of actuals with Income and Expenditure budget	50% expenditure of 2,435 000 on received Finance Grants (FMG ) by 31 Dec 2021	R1 590 000,00	52% expenditure of 2,435 000 on received Finance Grants (FMG ) was achieved by 31 December 2021	N/A	N/A	Statement of comparison of actuals with Income and Expenditure budget	R2 800 000,00	Budget and treasury	N/A
6.1.9	Financial Viability and management	Improve the financial performance of the municipality	GRAP 16 & 17 Asset Register in place	Number of progress reports on the update of the 2021/2022 FAR to be GRAP compliant	Number	NONE	To prepare 4 progress reports on the update of the 2021/2022 FAR to be GRAP compliant by 30 June 2022.	To update asset register quarterly to be GRAP Compliant by 30 September 2021	R0,00	Asset register quarterly to be GRAP Compliant was prepared by 30 September 2021	N/A	N/A	Fixed Asset Register and the report	To update asset register quarterly to be GRAP Compliant by 31 December 2021	R0,00	Asset register quarterly to be GRAP Compliant was prepared by 31 December 2021	N/A	N/A	Fixed Asset Register and the report	R0,00	Budget and treasury	N/A
6.1.9	Financial Viability and management	Improve the financial performance of the municipality	GRAP 16 & 17 Asset Register in place	Number of Assets additions Schedules prepared.	Number	NONE	To prepare Asset additions Schedules per Quarter	To prepare 1 Asset additions Schedules per Quarter by 30 September 2021	R0,00	1 Asset additions Schedules per Quarter was prepared by 30 September 2021	N/A	N/A	Asset Additions Schedules & Updated Asset Register	To prepare 1 Asset additions Schedules per Quarter by 31 December 2021	R0,00	1 Asset additions Schedules per Quarter was prepared by 31 December 2021	N/A	N/A	Asset Additions Schedules & Updated Asset Register	R0,00	Budget and treasury	N/A

6.1.9	Financial Viability and management	Improve the financial performance of the municipality	GRAP 16 & 17 Asset Register in place	Number Update the investment property register	Number	NONE	To Undertake scheduled inspections of assets on quarterly basis to confirm location of assets by 30 June 2022	To prepare 1 Updated Schedules by 30 Sept 2021	R0,00	1 Updated Schedules was prepared by 30 Sept 2021	N/A	N/A	4 Updated Property Register	To prepare 1 Updated Schedules by 31 Dec 2021	R0,00	1 Updated Schedules was prepared by 31 December 2021	N/A	N/A	4 Updated Property Register	R0,00	Budget and treasury	N/A
6.1.9	Financial Viability and management	Improve the financial performance of the municipality	GRAP 16 & 17 Asset Register in place	Number of inspections of assets conducted	Number	NONE	To Undertake scheduled inspections of assets on quarterly basis to confirm location of assets	To conduct 1 Inspection Schedules of asset (verification) by 30 Sept 2021	R0,00	1 Inspection Schedules of asset (verification) was conducted by 30 Sept 2021	N/A	N/A	Schedule and Asset Inventory Sheets, and the reports	To conduct 1 Inspection Schedules of asset (verification) by 30 Dec 2021	R0,00	1 Inspection Schedules of asset (verification) was conducted by 31 December 2021	N/A	N/A	Schedule and Asset Inventory Sheets, and the reports	R0,00	Budget and treasury	N/A
6.1.5	Good governance and public participation	Improve the financial performance of the municipality	To decrease Unauthorised, Irregular, fruitless & wasteful expenditure	Percent Implementation of compliance checklist	Percent	NONE	% Decrease of irregular, fruitless and wasteful expenditure	100% compliance with 2021/2022 Procurement Requirements for each & every payment by 30 September 2021	R0,00	100% compliance with 2021/2022 Procurement Requirements for each & every payment was achieved by 30 September 2021	N/A	N/A	Reports on irregular, unauthorised, fruitless & wasteful Expenditure	100% compliance with 2021/2022 Procurement Requirements for each & every payment by 31 December 2021	R0,00	100% compliance with 2021/2022 Procurement Requirements for each & every payment was achieved by 31 December 2021	N/A	N/A	Reports on irregular, unauthorised, fruitless & wasteful Expenditure	R0,00	Budget and treasury	N/A
6.1.7	Infrastructure development and basic service delivery	Improve the financial performance of the municipality	Minimise service delivery distribution losses	% of electricity loss reduced.	Percent	NONE	reduce electricity loss to 30% of 3,9 Million by 30 June 2022	reduce electricity loss to 30% of 975 000 by 30 September 2021	R0,00	Electricity loss was reduced to 30% of 975 000 by 30 September 2021	N/A	N/A	Reconciliation Report on Electricity (Bulk Purchase vs Sales)	reduce electricity loss to 30% of 975 000 by 31 December 2021	R0,00	Electricity loss was reduced to 30% of 975 000 by 31 December 2021	N/A	N/A	Reconciliation Report on Electricity (Bulk Purchase vs Sales)	3,9 Million	Budget and treasury	N/A
2.1.5	Municipal transformation and institutional development	To improve institutional efficiency through adequate systems and effective internal controls	Implementation of internship programme with the directorate	Number of performance evaluation reports of the finance interns signed and reviewed.	Number of evaluation reports	NONE	Quarterly Evaluation of the performance of the interns engaged within the Finance function at the Municipality by 30 June 2022	Quarterly evaluation report for each intern signed and reviewed by 30 Sept 2021	R0,00	Quarterly evaluation report for each intern was signed and reviewed by 30 Sept 2021	N/A	N/A	Monitoring and Evaluation Report	Quarterly evaluation report for each intern signed and reviewed by 31 Dec 2021	R0,00	Quarterly evaluation report for each intern was signed and reviewed by 31 December 2021	N/A	N/A	Monitoring and Evaluation Report	R0,00	Budget and treasury	N/A
1.1.24	Municipal transformation and institutional development	Attain effective and efficient municipal administration	To ensure performance of contracted service provider	Number of reports monitoring and evaluating the service provider performance as per the contract register.	Number	NONE	Submit 4 reports on monitoring and evaluating the service provider performance as per the contract register to Council.	Submit 1 report on monitoring and evaluating the service provider performance as per the contract register to Council by 30 Sept 2021	R0,00	1 report on monitoring and evaluating the service provider performance as per the contract register was submitted to Council by 30 Sept 2021	N/A	N/A	quarterly performance report of contracted service provider	Submit 1 report on monitoring and evaluating the service provider performance as per the contract register to Council by 31 Dec 2021	R0,00	1 report on monitoring and evaluating the service provider performance as per the contract register was submitted to Council by 31 Dec 2021	N/A	N/A	quarterly performance report of contracted service provider	R0,00	Department of corporate service	N/A
6.1.16	Good governance and public participation	To create a conducive environment for socio-economic growth	Reported SCM Performance	Number of reports submitted the Municipal Manager and the Mayor regarding the functioning of the SCM process	Number of Reports	NONE	Submit 4 reports to the Municipal Manager and the Mayor regarding the functioning of the SCM process	1 quarterly report sent EXCO by 30 Sept 2021	R0,00	1 quarterly report was sent EXCO by 30 Sept 2021	N/A	N/A	SCM Quarterly Reports	1 quarterly report sent EXCO by 31 Dec 2021	R0,00	1 quarterly report was sent EXCO by 31 December 2021	N/A	N/A	SCM Quarterly Reports	R0,00	Budget and treasury	N/A
5.2.6	Local economic development and social development	To create a conducive environment for socio-economic growth	To provide the business to local businesses through supply chain processes	Number of business	Number	NONE	To provide the business to 20 local businesses through supply chain processes by 30 June 2022	To provide 5 local business with jobs through supply chain by 30 Sept 2021	R0,00	5 local business with jobs was provided through supply chain by 30 Sept 2021	N/A	N/A	SCM Quarterly Reports	To provide 5 local business with jobs through supply chain by 30 December 2021	R0,00	5 local business with jobs was provided through supply chain by 31 December 2021	N/A	N/A	SCM Quarterly Reports	R0,00	Budget and treasury	N/A
1.1.17	Good governance and public participation	Attain effective and efficient municipal administration	To review finance related policies annually and Maintenance of unqualified report	Adoption of all finance related policies	Date of review	NONE	To review finance related policies annually and maintain unqualified report for the year 2020/2021 by 30 June 2022	N/A	R0,00	N/A	N/A	N/A	N/A	To Maintain the unqualified audit opinion by preparation of credible financial report and annual report by 31 December 2021	R0,00	The unqualified audit opinion by preparation of credible financial report and annual report was maintained by 31 December 2021	N/A	N/A	Copy of Audit report	R0,00	Budget and treasury	N/A
1.1.24	Cross cutting interventions	Attain effective and efficient municipal administration	To prevent internal fraudulent activities	Number of fraud prevention campaign	Number	NONE	To conduct one fraud prevention awareness campaign by 31 December 2021	N/A	R0,00	N/A	N/A	N/A	Copy of policy	Conduct one fraud prevention campaign by 31 December 2021	R0,00	One fraud prevention campaign was conducted by 31 December 2021	N/A	N/A	Attendance register or posters/Power point Presentation	R0,00	Budget and treasury	N/A

**TECHNICAL SERVICES**

**1. ADMINISTRATION AND FINANCIAL MANAGEMENT**

4.1.18	Financial Viability and management	Improve the financial performance of the municipality	1.1 To ensure the proper financial management	Date of submission Departmental procurement plan Prepared and submitted to (include who the plan should be submitted to).	Date	NONE	Preparation and submission of departmental procurement plan by 31 August 2021	Preparation and submission of departmental procurement plan to CFO by 31 August 2021	R0,00	Preparation and submission of departmental procurement plan to CFO was achieved by 31 August 2021	N/A	N/A	Copy of Procurement plan and Proof for the submission	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Technical service	N/A
--------	------------------------------------	---	---	---	------	------	---	--	-------	---	-----	-----	---	-----	-------	-----	-----	-----	-----	-------	-------------------	-----

2.1.2	Financial Viability and management	Improve the financial performance of the municipality	1.1 To ensure the proper financial management	Number of departmental meetings held	Number	NONE	To implement Four departmental meetings held by 30 June 2022	To hold quarterly departmental meetings by 30 September 2021	R 0,00	one The quarterly departmental meetings was held by 30 September 2021	N/A	N/A	Attendance register	To hold quarterly departmental meetings held by 31 December 2021	R 0,00	one The quarterly departmental meetings was held by 31 December 2021	N/A	N/A	Attendance register	R 0,00	Technical service	N/A
<b>2. FINANCIAL VIABILITY AND MANAGEMENT</b>																						
6.1.8	Financial Viability and management	Improve the financial performance of the municipality	2.1 To ensure financial management	% of expenditure spent on all capitals transfers.	%	NONE	To ensure 100% expenditure on all capital transfers by 30 June 2022	25% expenditure on all capital transfers by 30 Sept 2021	R1 591 800,00	25% expenditure on all capital transfers was achieved by 30 Sept 2021	N/A	N/A	Monthly expenditure report and Project progress report	25% expenditure on all capital transfers by 31 Dec 2021	R1 591 800,00	25% expenditure on all capital transfers was achieved by 31 December 2021	N/A	N/A	Monthly expenditure report and Project progress report	R39 795 000,00	Technical service	N/A
1.1.24	Municipal Transformation and institutional development	To improve service delivery and the image of the municipality	2.2 To ensure performance of contracted service provider	The number of service providers monitored and evaluated through contract management on a quarterly basis.	Number	NONE	To implement effective contract management through monitoring and evaluation for Service Providers on quarterly basis.	To monitor and evaluate service provider performance by 30 September 2021	R0,00	The service provider performance was monitored and evaluated by 30 September 2021	N/A	N/A	quarterly performance report of contracted service provider	To monitor and evaluate service provider performance by 31 December 2021	R0,00	The service provider performance was monitored and evaluated by 31 December 2021	N/A	N/A	quarterly performance report of contracted service provider	R0,00	Technical service	N/A
<b>3. ELECTRICITY</b>																						
4.1.6	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	3.1 To attend & resolve all electricity faults reported in Nkandla Town	% of households electricity faults resolved within 24hrs subject to the extent of the fault	%	NONE	100% of households electricity faults resolved within 24hrs subject to the extent of the fault by 30 June 2022.	100% attendance to electricity faults reported and maintenance of faulty transformers in Nkandla town by 30 Sept 2021	R0,00	100% attendance to electricity faults reported and maintenance of faulty transformers in Nkandla town by 30 Sept 2021	N/A	N/A	report of faults attended to.	100% attendance to electricity faults reported and maintenance of faulty transformers in Nkandla town by 31 Dec 2021	R0,00	100% attendance to electricity faults reported and maintenance of faulty transformers in Nkandla town was achieved by 31 December 2021	N/A	N/A	report of faults attended to.	R0,00	Technical service	5
4.1.6	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	3.3 To maintain and service Town Electricity Infrastructure	Number of transformer serviced and replaced	Number	C0098-1/AA01952/F000 2/X032/R3633/01/TEC	Replace 3 Transformers by 30 June 2022	Assessment of transformers that require service by 30 September 2021	R0,00	Assessment of transformers that require service was achieved by 30 September 2021	N/A	N/A	Assessment report	Replace 2 transformers by 31 December 2021	R1 194 375,00	Two transformers were replaced by 31 December 2021	N/A	N/A	Service report and Job card	R1 194 375,00	Technical service	5
4.1.9	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed Self Built Electrification Projects	Number of connected households	Number	C0019-8/AA01952/F078 6/X101/R0095/01/TEC	100% Construction and Completion of Cuphuchuku Self-Built Electrification to 11 house hold by 30 June 2022	30% Construction of Cuphuchuku Self-Built Electrification to 11 house hold by 30 September 2021		30% Construction of Cuphuchuku Self-Built Electrification to 11 house hold was NOT achieved by 30 September 2021	The project was delayed by the appointment of the contractor	The contractor has been appointed and the site establishment has been finalised the construction will start at quarter 2	Progress report	60% Construction of Cuphuchuku Self-Built Electrification to 11 house hold by 31 December 2021	R675 000,00	60% Construction of Cuphuchuku Self-Built Electrification to 11 house hold by 31 December 2021	N/A	N/A	Progress report	R1 350 000,00	Technical service	11
4.1.9	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed Self Built Electrification Projects	Number of connected households	Number	C0019-9/AA01952/F078 6/X101/R0095/01/TEC	100% Construction and Completion of Maghashiya Self-Built Electrification of 51 house holds by 30 June 2022	30% Construction of Maghashiya Self-Built Electrification to 51 house hold by 30 September 2021		30% Construction of Maghashiya Self-Built Electrification to 51 house hold was NOT achieved by 30 September 2021	The project was delayed by the appointment of the contractor	The contractor has been appointed and the site establishment has been finalised the construction will start at quarter 2	Progress report	60% Construction of Maghashiya Self-Built Electrification to 51 house hold by 31 December 2021	R675 000,00	60% Construction of Maghashiya Self-Built Electrification to 51 house hold by 31 December 2021	N/A	N/A	Progress report	R1 350 000,00	Technical service	7
4.1.9	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed Self Built Electrification Projects	Number of connected households	Number	C0019-9/AA01952/F000 2/X101/R0095/01/TEC	100% Construction and Completion of Maphumulo Self-Built Electrification of 47 house holds by 30 June 2022	30% Construction of Maphumulo Self-Built Electrification of 47 house holds by 30 September 2021		30% Construction of Maphumulo Self-Built Electrification of 47 house holds was NOT achieved by 30 September 2021	The project was delayed by the appointment of the contractor	The contractor has been appointed and the site establishment has been finalised the construction will start at quarter 2	Progress report	60% Construction of Maphumulo Self-Built Electrification of 47 households by 31 December 2021	R675 000,00	60% Construction of Maphumulo Self-Built Electrification of 47 households by 31 December 2021	N/A	N/A	Progress report	R1 350 000,00	Technical service	6
4.1.9	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed Self Built Electrification Projects	Number of connected households	Number	C0019-12/AA01952/F07 86/X101/R0095/01/TEC	100% Construction and Completion of Izngwelevu Self-Built Electrification of 18 House holds by 30 June 2022	30% Construction of Izngwelevu Self-Built Electrification of 18 House holds by 30 September 2021		30% Construction of Izngwelevu Self-Built Electrification of 18 Households was NOT achieved by 30 September 2021	The project was delayed by the appointment of the contractor	The contractor has been appointed and the site establishment has been finalised the construction will start at quarter 2	Progress report	60% Construction of Izngwelevu Self-Built Electrification of 18 House holds by 31 December 2021	R675 000,00	60% Construction of Izngwelevu Self-Built Electrification of 18 House holds by 31 December 2021	N/A	N/A	Progress report	R1 350 000,00	Technical service	4
4.1.9	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed Self Built Electrification Projects	Number of connected households	Number	O1369-1/EE00634/F078 6/X035/R0095/01/TEC	100% Construction and Completion of Nhloshane Self-Built Electrification by 30 June 2022	30% Construction of Nhloshane phase 4 Self-Built Electrification by 30 September 2021	R1 350 000,00	30% Construction of Nhloshane phase 4 Self-Built Electrification was achieved by 30 September 2021	N/A	N/A	Expenditure report and progress report	60% Construction of Nhloshane Self-Built Electrification by 31 December 2021	R1 350 000,00	60% Construction of Nhloshane Self-Built Electrification by 31 December 2021	N/A	N/A	Expenditure report and progress report	R5 400 000,00	Technical service	9
<b>4. ROADS AND MAINTENANCE</b>																						



4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	designs for the upgrade of CBD roads and storm water	Date of professional designs for the upgrade of CBD roads and storm water.	Date	O1765-1/E00534/F0041/X116/R0095/01/TEC	To have a professional designed designs for the upgrade of CBD roads and storm water by 30 June 2022	To facilitate the requisition of the service provider to do designs by 30 September 2021	R0,00	To facilitate the requisition of the service provider to do designs was achieved by 30 September 2021	N/A	N/A	Progress report	Conduct preliminary study of roads and storm water by 30 December 2021	R0,00	The preliminary study of roads and storm water was conducted by 30 December 2021	N/A	N/A	Progress report	R0,00	Technical services	5
4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	4.1. maintenance of roads and storm water network to urban and residential roads	Number of km roads maintained	km	O1765-1/E00534/F0041/X116/R0095/01/TEC	To maintain 6 Km access Roads in seven wards by 30 June 2022	To maintain and rehabilitate 1.5 KM of access road by 30 September 2021	R 175 000,00	To maintain and rehabilitate 1.5 KM of access road was achieved by 30 September 2021	N/A	N/A	Progress report and expenditure report	To maintain and rehabilitate 1.5 KM of access road by 31 December 2021	R 175 000,00	To maintain and rehabilitate 1.5 KM of access road was achieved by 31 December 2021	N/A	N/A	Progress report and expenditure report	R700 000,00	All wards	
<b>5. CAPITAL PROJECTS</b>																						
4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	5.2 To manage the implementation of MIG projects	Date of Progress reports on the implementation of MIG Capital project	Date	C0336-1/A01952/F0002/X006/R0094/01/TEC	Progress report of 8 projects to be implemented as MIG Capital Projects by 30 June 2022	Management & administration of MIG projects by 30 September 2021	R0,00	Management & administration of MIG projects was achieved 30 September 2021	N/A	N/A	Quarterly reports with pictures and expenditure	Management & administration of MIG projects by 31 December 2021	R0,00	Management & administration of MIG projects by 31 December 2021	N/A	N/A	Quarterly reports with pictures and expenditure	#REF!	Technical services	All wards
4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0040-10/A01952/F0791/X116/R3627/001/TEC	100% Construction and completion of Sphande access road Phase 2 by 31 June 2022	30% Construction of Sphande Access road phase 2 by 30 September 2021	R810 000,00	30% Construction of Sphande Access road phase 2 was achieved by 30 September 2021	N/A	N/A	Progress and expenditure report	60% Construction of Sphande access road phase 2 by 31 December 2021	R810 000,00	60% Construction of Sphande access road phase 2 by 31 December 2021	N/A	N/A	Progress report and expenditure report	#REF!	Technical services	9
4.1.2	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0227-3/A01952/F0045/X005/R3635/01/TEC	100% Construction and completion of Ejizibeni Community Hall by 31 June 2022	Facilitate the appointment of contractor by 30 September 2021	R900 000,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Ejizibeni Community Hall by 30 December 2021	R900 000,00	75% Construction of Ejizibeni Community Hall by 30 December 2021	N/A	N/A	Progress and expenditure report	#REF!	Technical services	9
4.1.2	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0336-1/A01952/F0002/X006/R0094/01/TEC	100% Construction and completion of Makhendle Community hall by 30 June 2022	Facilitate the appointment of contractor of Makhendle Community hall by 30 September 2021	R900 000,00	Facilitate the appointment of contractor of Makhendle Community hall was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Makhendle Community Hall by 30 December 2021	R900 000,00	65% Construction of Makhendle Community Hall by 30 December 2021	N/A	N/A	Progress and expenditure report	R3 000 000,00	Technical services	3
4.1.2	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0230-7/A01952/F0791/X006/R0095/01/TEC	100% Construction of Nqundu community hall by 31 June 2022	Facilitate the appointment of the service provider for Construction of Nqundu community hall by 31 September 2021	R900 000,00	Facilitate the appointment of the service provider for Construction of Nqundu community hall was achieved by 31 September 2021	N/A	N/A	Appointment letter	30% Construction of Nqundu community hall road by 31 December 2021	R900 000,00	65% Construction of Nqundu community hall road by 31 December 2021	N/A	N/A	Progress report and expenditure report	#REF!	Technical services	2
4.1.3	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0230-11/A01952/F0791/X006/R0095/01/TEC	100% Construction and completion of Lindela taxi rank by 30 June 2022	Facilitate the appointment of service provider to Construct Lindela taxi rank by 30 September 2021	R500 000,00	The appointment of service provider to Construct Lindela taxi rank was facilitated by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Lindela taxi rank by 31 December 2021	R 500 000,00	95% Construction of Lindela taxi rank by 31 December 2021	N/A	N/A	Progress report and expenditure report	R1 500 000,00	Technical service	3
4.1.4	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0336-1/A01952/F0002/X006/R0094/01/TEC	Construction and Completion of Mabengela sport complex by 30 June 2022	30% Construction of mabengela sport complex by 30 September 2021	R1 050 000,00	30% Construction of mabengela sport complex was done by 30 September 2021	N/A	N/A	Project progress report	30% Construction of mabengela sport complex by 31 December 2021	R1 050 000,00	75% Construction of mabengela sport complex by 31 December 2021	N/A	N/A	Project progress report	#REF!	Technical services	1
4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0039-4/A01952/F0791/X116/R0095/01/TEC	Construction and completion of Ngwegweni gravel access road by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R600 000,00	Facilitate the appointment of contractor was achieved 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Ngwegweni gravel access road by 31 December 2021	R600 000,00	98% Construction of Ngwegweni gravel access road by 31 December 2021	N/A	N/A	Project progress report and expenditure report	#REF!	Technical services	4
4.1.1	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Capital Projects:	Date	C0336-1/A01952/F0002/X006/R0094/01/TEC	Construction and completion of Willem gravel road phase 2 (labour intensive) by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R900 000,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Willem gravel road by 31 December 2021	R900 000,00	98% Construction of Willem gravel road by 31 December 2021	N/A	N/A	Project progress report and expenditure report	R3 500 000,00	Technical services	10
4.1.2	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To have completed MIG Projects	Date of completion of Implementation of the Projects:	Date	C0336-1/A01952/F0002/X006/R0094/01/TEC	Construction and completion of Ward 13 Mthungwini Community hall by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R900 000,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of ward 13 Community Hall by 30 December 2021	R900 000,00	30% Construction of ward 13 Community Hall by 30 December 2021	N/A	N/A	Progress and expenditure report	#REF!	Technical services	13
4.1.5	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	Infrastructure development through construction of creches	Date of completion of Implementation of the Project	Date	C0227-3/A01952/F0045/X005/R3635/01/TEC	Construction and completion of Mubeni Creche by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R172 500,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Mubeni creche by 30 December 2021	R172 500,00	30% Construction of Mubeni creche by 30 December 2021	N/A	N/A	Progress and expenditure report	#REF!	Technical services	3

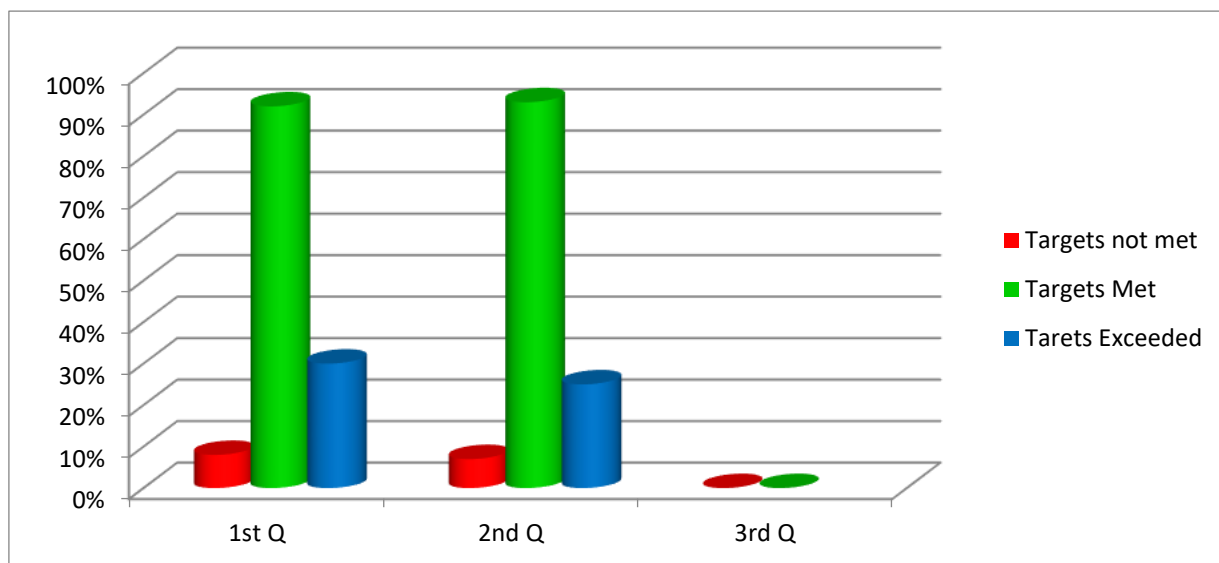
4.1.5	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	Infrastructure development through construction of creches	Date of completion of implementation of the Projects:	Date	C0227-4/A01952/F0045/X005/R3636/01/TEC	Construction and completion of Madizo creche by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R172 500,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Madizo creche by 30 December 2021	R172 500,00	30% Construction of Madizo creche by 30 December 2021	N/A	N/A	Progress and expenditure report	#REF!	Technical services	3
4.1.5	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	Infrastructure development through construction of creches	Date of completion of implementation of the Projects:	Date	C0227-4/A01952/F0045/X005/R3636/01/TEC	Construction and completion of Mthandahle Creche by 30 June 2022	Facilitate the appointment of contractor by 30 September 2021	R172 500,00	Facilitate the appointment of contractor was achieved by 30 September 2021	N/A	N/A	Appointment letter	30% Construction of Mthandahle creche by 30 December 2021	R172 500,00	30% Construction of Mthandahle creche by 30 December 2021	N/A	N/A	Progress and expenditure report	#REF!	Technical services	3
<b>6. WASTE MANAGEMENT</b>																						
4.1.10	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To maintain hygiene and healthy living by ensuring removal of refuse on a regular basis	A number of truckloads of waste disposed in a landfill site	Number	O0001/E03969/F0041/X132/R094/001/TEC	To implement 488 truckloads of waste disposed in a landfill site by 30 June 2022	122 of truckloads of waste disposed in a landfill site by 30 Sept 2021	R200 000,00	122 of truckloads of waste disposed in a landfill site was achieved by 30 Sept 2021	N/A	N/A	Delivery schedule and report	122 of truckloads of waste disposed in a landfill site by 30 Dec 2021	R200 000,00	122 of truckloads of waste disposed in a landfill site was achieved by 31 December 2021	N/A	N/A	Delivery schedule and report	R800 000,00	Technical service	5 and Nodal Areas
4.1.10	Infrastructure development and basic service delivery	To improve quality of life through social infrastructure development	To conduct waste awareness campaigns	To conduct 4 waste Awareness campaigns in all 4 nodes	number	O0001/E03969/F0041/X132/R094/001/TEC	To conduct 4 waste Awareness campaigns in all 4 nodes	one waste Awareness campaigns by 30 September 2021	R200 000,00	One waste Awareness campaign was achieved by 30 September 2021	N/A	N/A	Attendance register and pictures	one waste Awareness campaigns by 31 December 2021	R200 000,00	One waste Awareness campaign was achieved by 31 December 2021	N/A	N/A	Attendance register and pictures	R800 000,00	Technical service	5
<b>6. HOUSING</b>																						
1.1.2	Good governance and Public Participation	To improve quality of life through social infrastructure development	To review the Nkandla Housing Sector Plan (HSP)	Date Adopted Housing Sector Plan	Date	NONE	To hold four housing forum meeting by 30 June 2022	Facilitate one housing forum meeting with DDHS by 30 September 2021	R0,00	Facilitate one housing forum meeting with DDHS by 30 September 2021	N/A	N/A	Attendance register	Facilitate one housing forum meeting with DDHS by 31 December 2021	R0,00	Facilitate one housing forum meeting with DDHS by 31 December 2021	N/A	N/A	Attendance register	R0,00	Technical service	N/A
<b>CROSS-CUTTING ISSUES</b>																						
<b>7. PLANNING UNIT</b>																						
3.1.3	Cross cutting interventions	To promote a safe and healthy environment for Nkandla community	To implement and review town planning scheme	Date Implemented SPLUMA	Date	NONE	Implementation of SPLUMA by 30 June 2022	Implementation of SPLUMA By-Laws by 30 September 2021	R0,00	Implementation of SPLUMA By-Laws was achieved by 30 September 2021	N/A	N/A	Reports on the Implementation of SPLUMA	Implementation of SPLUMA By-Laws by 31 December 2021	R0,00	SPLUMA By-Laws was implemented by 31 December 2021	N/A	N/A	Reports on the Implementation of SPLUMA	R0,00	Technical service	N/A
3.1.3	Cross cutting interventions	To promote a safe and healthy environment for Nkandla community	To implement and review town planning scheme	Date Implemented of Town Planning Scheme	Date	NONE	Conduct twelve inspections and report on the state of developments in Nkandla by 30 June 2022	Conduct three inspections and report on the state of developments in Nkandla by 30 September 2021	R0,00	Conduct three inspections and report on the state of developments in Nkandla was achieved by 30 September 2021	N/A	N/A	Reports on approved development applications	Conduct three inspections and report on the state of developments in Nkandla by 31 December 2021	R0,00	Three inspections and report on the state of developments in Nkandla were conducted by 31 December 2021	N/A	N/A	Reports on approved development applications	R0,00	Technical service	N/A
<b>PUBLIC FACILITIES MANAGEMENT</b>																						
4.1.1	Good governance and Public participation	To promote a safe and healthy environment for Nkandla community	To review public facility operational plan	Date to develop public facility operational plan.	Date	NONE	Reviewed the Public facility operational plan to be adopted by Council by 30 September 2021	Facilities operational plan adopted by council by 30 September 2021	R0,00	Facilities operational plan adopted by council by 30 September 2021	N/A	N/A	N/A	N/A	R0,00	N/A	N/A	N/A	N/A	R0,00	Technical service	All wards
4.1.1	Infrastructure development and basic service delivery	To improve the quality of life through social infrastructure development	To compile quarterly report on the status of Public Facilities	Number of facilities reports on the status and functionality of facilities	Number	NONE	Quarterly reports on Functionality of Facilities by 30 June 2022	One Quarterly reports on Functionality of Facilities by 30 September 2021	R0,00	One Quarterly reports on Functionality of Facilities was achieved by 30 September 2021	N/A	N/A	Quarterly report	One Quarterly reports on Functionality of Facilities by 31 December 2021	R0,00	One Quarterly reports on Functionality of Facilities was achieved by 31 December 2021	N/A	N/A	Quarterly report	R0,00	Technical service	All wards
4.1.1	Infrastructure development and basic service delivery	To improve the quality of life through social infrastructure development	To manage lease agreement	Date signed up-to-date lease agreement for all our rental facilities.	Date	NONE	Signed up-to-date Lease Agreements for new tenants by 30 June 2022	Signed up-to-date Lease Agreements for all our rental facilities 30 September 2021	R0,00	Signed up-to-date Lease Agreements for all our rental facilities was achieved by 30 September 2021	N/A	N/A	Signed Register of Lease Agreement signed	Signed up-to-date Lease Agreements for all our rental facilities by 31 December 2021	R0,00	Signed up-to-date Lease Agreements for all our rental facilities was achieved by 31 December 2021	N/A	N/A	Signed Register of Lease Agreement signed	R0,00	Technical service	All wards
4.1.1	Infrastructure development and basic service delivery	To improve the quality of life through social infrastructure development	To co-ordinate Community Centre meetings	Number of Community Centre meetings co-ordinated	Number	NONE	To conduct 4 Centre Meetings by 30 June 2022	To conduct 1 quarterly centre meeting by 30 September 2021	R0,00	To conduct 1 quarterly centre meeting was achieved by 30 September 2021	N/A	N/A	Attendance Register and Minutes of the Meeting	To conduct 1 quarterly centre meeting by 31 December 2021	R0,00	Two quarterly centre meeting was conducted by 31 December 2021	N/A	N/A	Attendance Register and Minutes of the Meeting	R0,00	Technical service	All wards
4.1.1	Infrastructure development and basic service delivery	To facilitate and monitor facilities renovation	To renovate, maintain and or repair Municipal Facilities	Number of Municipal Facilities renovated/constructed.	Number	O1206-1/E00534/F0041/X006/R3633/01/TEC	Renovation of 6 Facilities by 30 June 2022	Analysis of facilities that need renovations by 30 September 2021	R1 000 000,00	Analysis of facilities that need renovations was achieved by 30 September 2021	N/A	N/A	Progress reports	Renovation of 2 facilities by 31 December 2021	R1 000 000,00	Two facilities were renovated by 31 December 2021	N/A	N/A	Progress reports	R4 000 000,00	Technical service	All wards



## 5. Overall performance on departments

DEPARTMENTS	TOTAL TARGETS	TARGET MET	PERCENT ACHIEVED	TOTAL TARGETS	TARGET MET	PERCENT ACHIEVED
CORPORATE SERVICES	10	9	90%	11	10	91%
OFFICE OF THE MUNICIPAL MANAGER	8	7	88%	8	8	100%
OFFICE OF THE EXECUTIVE MANAGER	11	9	82%	13	11	85%
TECHNICAL SERVICES	32	28	88%	36	32	89%
COMMUNITY SERVICES	15	15	100%	16	16	100%
BUDGET AND TREASURY	23	23	100%	23	23	100%
	<b>99</b>	<b>91</b>	<b>92%</b>	<b>107</b>	<b>100</b>	<b>93%</b>

## 6. COMPARISON OF PERFORMANCE REPORT (Section 46 Municipal systems act)



### *Background to municipal scorecard*

- The Municipal Scorecard approach reflects the 6 National KPA's and local priorities and enables a wider assessment of how the municipality is performing.
- The performance report is based on measures included within the Municipal Scorecard.
- The criteria used reflect factors such as previous performance levels, comparative performance, and budget implications. These were agreed by Council on 29 June 2021.

## 7. Conclusion

The organization has achieved 93% of the total Mid - year performance score

