



# NKANDLA MUNICIPALITY

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## INVITATION TO BID

### PROVISION OF INTERNAL AUDIT SERVICES BID NO: NKA/OMM001/2022/23

Tenders are invited from experienced service providers for the rendering of Internal Audit Services on a three-year performance-based contract.

#### TENDER DOCUMENTS

Detailed specification for the above bid is contained in the tender document that will be available at Nkandla Municipality, Finance Department Main Building, Lot 292, Maree Road, Nkandla, upon presentation of a receipt proving prior payment of a non-refundable fee of **R 740.00** (inclusive of VAT), having been made at the Municipal Finance Department (Only Cash accepted), or deposited on the municipal bank account: FNB; Account No 62720610717, Branch 220930 (Use company name and bid number as reference), also available on the e-tender portal and the municipal website. **Tender documents will be available as from 08h00 on Monday the 13<sup>th</sup> of March 2023 until 13h00 on Friday the 17<sup>th</sup> of March 2023.**

Each tender shall be placed in a sealed envelope, endorsed with tender number and Project Name, and be deposited in the municipal tender box situated at the reception area of the Nkandla Municipality, Lot 292, Maree Road, Nkandla, 3855, not later than **Wednesday, 05 April 2023 before 12H00 (closing date)**, at which time the tenders will be opened in public. Tenders are to be submitted on the tender documentation provided by the municipality. Late, electronic, or faxed tenders will not be accepted.

#### SUPPORTING DOCUMENTS AND CONDITIONS FOR THE ABOVE BID.

- Proof of registration to the National Treasury central database
- Proof of registration with SAICA and IIA.
- Valid SARS Tax Compliance Status Pin Issue Certificate.
- Certified B-BBE certificate.
- Certified Company registration documents & certified Directors IDs copies and company profile with previous work experiences includes references must be submitted with the tender document.
- The Nkandla Local Municipality Supply Chain Management Policy will apply.
- The council reserve the right to negotiate further conditions and requirements with the successful bidder and reserves the right not to appoint.
- Tender documents that are late, incomplete, unsigned, faxed or emailed will not be accepted or considered.
- The municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing.
- The Nkandla Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid. Tenders shall remain valid for 60-90 days from the closing date **(05 April 2023)**
- All prices should be inclusive of Value Added Tax (VAT)

**The above bid will be evaluated and adjudicated according to the following criteria:**

The Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The 80/20 preference point system shall be applicable during the evaluation and adjudication of bid. The amended PPPFA regulation 2022 will be used.

**First stage:** Functionality 100 points, (minimum threshold of 70 points) being 40 points for experience, 60 points for Capacity.

**Second stage:** Preferential Point System (80/20) being 80 for price and 20 for specific goals (ownership and RDP). **Detailed evaluation criteria contained in the tender document.**

Please note that only bidders who pass the first stage with the minimum threshold of 70 points will then be evaluated further in the second stage.

**BID ENQUIRIES**

SCM Enquiries	Ms. L.N Mtshali	Lmtshali@nkandla.org.za	035 833 2040
Technical Enquiries	Mr. N.M Biyela	mbiyela@nkandla.org.za	035 833 2085



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**Miss N.P Dlamini**  
**Municipal Manager**