



# NKANDLA MUNICIPALITY

Postal Address:  
Private Bag x 161  
NKANDLA  
3855

Physical Address:  
Marée Road  
Lot 292  
NKANDLA

Tel: 035-833 2000  
Fax: 035-833 0920

## INVITATION FOR PROPOSAL BID NO: NKA/COR010/2020/21

Nkandla Local Municipality seeks to appoint suitably qualified and reputable service providers to supply and deliver technical services maintenance vehicle.

### DELIVERABLES/SCOPE

#### Specification Summary

Type	Description	Quantity
Single Cab 4x4 Colour: White	. Engine Capacity :2.4 Diesel .Transmission: Auto/Manual . Accessories; Alarm Immobilizer, Gear lock, driver & Passenger Airbags, navigator, Nudge Bar Towe bar capacity 1800 kg, Fuel Tank Capacity:70L, Fuel Consumption:7.7L, Air conditioning, Bin Lining/Rubberized & Factory Fitted Radio/CD, Canopy with carrier racks.	01

- Must be fitted with smash and grab and Vehicle must be the latest model in the market.
- Must be fitted with First Aid Kits and 1.5kg dry Chemical powder, Fire extinguisher.
- All terrain tyres and spare wheel.
- Must be branded with Municipal logo written "Technical Services Maintenance".

### SUBMISSION OF PROPOSALS

All priced bids and supporting/ retainable documents must be submitted in a sealed envelope, clearly marked "BID NO: NKA/COR010/2020/21" and be deposited in the municipal tender box situated at the reception area of the Nkandla Municipality, Lot 292, Maree Road, Nkandla, 3855 by **Monday, 14 June 2021 before 12H00**, at which time proposal will be opened in public.

### SUPPORTING/RETAINED DOCUMENTS AND BIDS CONDITIONS.

- ▲ **Quotation, Tax Clearance Certificate, Proof of Municipal Account, Company Founding Documents, Company Profile, B-BBEE Certificate, MBD4, MBD6.1, MBD8 and MBD9 must be submitted with the proposal (all the MBD forms are available on request).**
- ▲ Traceable experience
- ▲ The successful service provider will be required to register on the municipal database; Database Forms are available on request.
- ▲ The Nkandla Local Municipality Supply Chain Management Policy will apply.
- ▲ The Council reserves the right to negotiate further conditions and requirements with the successful service provider. And reserve the right not to appoint.
- ▲ Bids that are late, incomplete, unsigned, faxed or e-mailed will not be accepted or considered. The municipality will accept no responsibility for the late delivery of proposals by courier services or any other forms of mailing.
- ▲ The Nkandla Local Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or part of the tender.
- ▲ Bids shall remain valid for 60 – 90 days. (**14 June 2021**)
- ▲ All prices should be inclusive of Value Added Tax (VAT).

## EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) read with The Revised Preferential Procurement Regulations – Gazette No. 27636, 30 May 2005. The 80/20 preference point system shall be applicable during the evaluation and adjudication of proposals.

Proposals will be subject to a prequalification in terms of functionality, thus:

- **First Stage:** Functionality, 100% (Minimum threshold of 70%) being 50% for Experience & 50 % for capacity.

Description	Score
<b>Experience:</b> Five or more Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods) in the last five years	50
<b>Experience:</b> 3 - 4 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods) in the last five years	30
<b>Experience:</b> 1 - 2 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods) in the last five years	20
<b>Experience:</b> 0 Original or Certified copies of official orders/award/appointment letters for supply and delivery (related goods) in the last five years	0
<b>Experience:</b> Five or more Original or Certified copies of official orders/award/appointment letters for supply and delivery of Vehicles from other municipalities in last five years	
<b>Capacity</b>	
Three years maintenance and service plan for the vehicle (include a summary of the proposed plan)	10
Attach company bank statement not less than the quoted price for the vehicle (this does not apply to car dealers)	10
specification requirement (submit a proposal that meet all the above vehicle spec	15
Locality: Branch within the District (15), within the Province (10) and other (05)	15
<b>TOTAL</b>	<b>100</b>

- **Second Stage:** Preferential Points System (80/20); 80 for Price and 20 for BBBEE Contribution. Only bidders who pass the first stage with a minimum of 70% will then be evaluated further in the second stage.

*Only Bids which pass the first stage with a minimum of 60% for functionality will then be evaluated further in the second stage.*

- **Second stage** – Preferential Points System (80/20); 80 for Price and 20 for B-BBEE contribution status level allocated.

## BID ENQUIRIES

SCM	Miss D.Z Msomi	035 833 2015
MAINTENANCE VEHICLE	Mr. N.N Sikhakhane	035 833 2038

  
**Mr. L.S. Jili**  
**Municipal Manager**  
**10/05/2021**